

*Marin County Free Library  
FY 08-09  
Approved Baseline Budget*

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MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Library Revenue Budget (Fund Center #5400011000)

Budgeted Level SAP Acct#	Account Name	Designated Cost Center		Cost Center #	Short ID	Notes
		FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
4110110	PROPERTY TAXES - CURRENT SECURED	\$5,299,581	\$5,538,062	\$238,481	4.50%	Estimated Revenue - 4.5% Increase
4110120	PROPERTY TAXES - CURRENT UNSECURED	\$135,509	\$135,509	\$0	0.00%	
4110140	PROPERTY TAXES - EXCESS ERAF	\$1,381,600	\$1,456,600	\$75,000	5.43%	Estimated Revenue - Auditor's Office
4110210	PROPERTY TAXES - SUPPLEMENTAL TAX ASSESS.	\$158,288	\$195,000	\$36,712	23.19%	Realign Revenue due to underestimation in FY 07/08
4110215	PROPERTY TAXES - SUPPLEMENTAL TAX UNSECURED	\$0	\$5,200	\$5,200	100.00%	
4110225	PROPERTY TAXES - SUPPLEMENTAL TAX REDEMPTION	\$0	\$15,000	\$15,000	100.00%	
4110510	PROPERTY TAXES - PRIOR UNSECURED	\$3,408	\$6,000	\$2,592	100.00%	
4120610	SPECIAL BENEFITS ASSESS - PARCEL TAX CURRENT	\$2,059,970	\$1,875,000	-\$184,970	-8.98%	Realign revenue in FY 08/09 due to overestimation in FY 07/08
4410110	INTEREST ON POOLED INVESTMENT	\$75,000	\$200,000	\$125,000	166.67%	County Interest Income (\$185K)+ ERAF Interest Income (\$15K)
4511210	STATE - HOMEOWNERS PROP TAX RELIEF	\$51,315	\$46,500	-\$4,815	-9.38%	HOPTEP
4530210	STATE - AID FOR LIBRARY SERVICES	\$423,840	\$229,890	-\$193,950	-45.76%	Direct Loans(\$30.3K) & PLF (\$48.5K)+ILL (\$151K) (Trsf'd Literacy & 1st Five grants to #4640323)
4570210	HAMILTON RDA PASS-THRU	\$32,000	\$32,000	\$0	0.00%	
4570215	NOVATO RDA PASS-THRU	\$60,000	\$8,000	-\$52,000	-86.67%	
4570220	HAMILTON RDA MITIGATION	\$50,000	\$30,000	-\$20,000	-40.00%	
4631810	CURRENT CHARGES - LIBRARY SERVICES	\$310,000	\$285,000	-\$25,000	-8.06%	Fines & Fees

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Library Revenue Budget (Fund Center #5400011000)

Budgeted Level SAP Acct#	Account Name	Designated Cost Center		Cost Center #	Short ID	Notes
		Library Administrative Services		5400011100	ADM	
		FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
4640115	CURRENT CHARGES - MICROGRAPHIC SERVICES FEES	\$32,500	\$35,500	\$3,000	9.23%	Branches Copier & Microfilm Readers & Prt Mgmt Fees
4640321	CURRENT CHARGES - OTHER MISC SVCS CITY/DISTRICT	\$794,497	\$815,308	\$20,811	2.62%	Town of Corte Madera JPA-Ad Valorem & Parcel Taxes
4640323	CURRENT CHARGES - LITERACY	\$0	\$157,489	\$157,489	100.00%	Literacy Grants(\$34,709) & FLAGship 1st Five Grt (\$112,780) +CSL FLAGship grt (\$10K)
4640515	CURRENT CHARGES - INTERFUND REVENUE CHGS	\$446,577	\$502,500	\$55,923	12.52%	Co. Librarian Annual Salary, MariNet's Staff Salaries/Benefits, MariNet's Indirect Cost
4710615	MISC REVENUE - DONATIONS (GENERAL)	\$105,258	\$45,000	-\$60,258	-57.25%	
4710642	MISC REVENUE & OTHER	\$0	\$15,200	\$15,200	100.00%	One Book One Marin (\$15K)+ Polling Place (\$200)
<b>Total REVENUES</b>		<b>\$11,419,342</b>	<b>\$11,628,758</b>	<b>\$209,415</b>	<b>1.83%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 LIBRARY ADMINISTRATIVE SERVICES (ADM) - FUND CENTER #5400011000

		Designated Cost Center	Cost Center #	FTE			
		Library Administrative Services	5400011100	6.58			
		Accounting/Finance Services	5400011200	5.00			
		MariNet Staff Support	5400011300	3.00			
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
<u>5100000</u>		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$1,018,612	\$1,141,233	\$122,621	12.04%	Library Staff FTE=11.58 + MariNet Staff FTE=3.0
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Total Budget)</u>	\$24,807	\$26,047	\$1,240	5.00%	Extra-Hire Usage
5110210		Extra -Hire -->	\$24,807	\$26,047	\$1,240	5.00%	Pass-thru acct + Lib Asst I & LI subs training costs (\$15K)
5110220		Special Appointments -->	\$0	\$0	\$0	0.00%	
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110315		OUT OF CLASS PAY (TEMP PROMO)	\$0	\$0	\$0	0.00%	
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$1,281	\$1,281	\$0	0.00%	
5120100		OVERTIME-REGULAR	\$2,900	\$5,087	\$2,187	75.41%	
5130510		BENEFITS - RETIREMENT BENEFITS	\$190,089	\$199,031	\$8,942	4.70%	Retirement Benefit Costs
5130525		RETIREE HEALTH	\$55,585	\$68,474	\$12,889	23.19%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$37,459	\$42,796	\$5,337	14.25%	County POB Payments
5130635		BENEFITS-AUTO ALLOWANCE	\$9,600	\$9,600	\$0	0.00%	DeptHead Auto-Allowance
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$67,761	\$15,099	-\$52,662	-77.72%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$257,848	\$158,358	-\$99,490	-38.58%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$28,169	\$16,548	-\$11,621	-41.25%	Medicare Cost
		<u>Salaries and Benefits (5100000 series) Total</u>	<u>\$1,694,111</u>	<u>\$1,683,554</u>	<u>-\$10,557</u>	<u>-0.62%</u>	
<u>5200000</u>		<u>SERVICES &amp; SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Total Budget)</u>	<u>\$565,967</u>	<u>\$382,000</u>	<u>-\$183,967</u>	<u>-32.50%</u>	
5210110		Professional Services -->	\$436,500	\$140,000	-\$296,500	-67.93%	Sprint Courier(\$120K)+Comm Relation(\$10K)+Reading Readiness(\$10K)
5210110		Professional Services -->	\$116,467	\$17,000	-\$99,467	-85.40%	Spanish Translation (\$2K)+Ergonomic contracts(\$15K)+Facilities
5210110		Professional Services -->	\$0	\$210,000	\$210,000	100.00%	Mgmt Consultants (\$60K)+RFP PREP I(\$75K)+FMP PR (\$75K)
5210110		Professional Svcs-Other -->	\$13,000	\$15,000	\$2,000	15.38%	OneBk, One Marin(\$15K)
5210140		Professional Svcs-Security-->	\$0	\$0	\$0	0.00%	

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 LIBRARY ADMINISTRATIVE SERVICES (ADM) - FUND CENTER #5400011000

		Designated Cost Center	Cost Center #	FTE			
		Library Administrative Services	5400011100	6.58			
		Accounting/Finance Services	5400011200	5.00			
		MariNet Staff Support	5400011300	3.00			
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5210200		<u>Administrative &amp; Finance Services (Total Budget)</u>	<u>\$157,500</u>	<u>\$147,400</u>	<u>-\$10,100</u>	<u>-6.41%</u>	
	5210236	Property Tax Admin (SB 2557)	\$88,000	\$86,400	-\$1,600	-1.82%	Property Tax Collection Fee
	5210237	Special Parcel Tax Admin (Spec Assessment)	\$69,500	\$61,000	-\$8,500	-12.23%	Parcel Tax Collection Fee
5210700		<u>Communications Services (Budget)</u>	<u>\$12,150</u>	<u>\$12,150</u>	<u>\$0</u>	<u>0.00%</u>	
	5210715	Communications Services - Land Lines	\$12,150	\$12,150	\$0	0.00%	County Telephone Usage Costs
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQP(Total Budget)</u>	<u>\$1,850</u>	<u>\$1,850</u>	<u>\$0</u>	<u>0.00%</u>	
	5210935	Maint & Repair Svcs- Office Equipment -->	\$1,850	\$1,850	\$0	0.00%	Office equipment & repair
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Total Budget)</u>	<u>\$35,209</u>	<u>\$36,235</u>	<u>\$1,026</u>	<u>2.91%</u>	Co. Building & Landscape Maintenance Costs
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$33,218	\$34,215	\$997	3.00%	Building Maintenance
	5211125	Maint & Repair Svcs- Grounds Maint -->	\$991	\$1,021	\$30	3.00%	Grounds Maintenance
	5211140	Maint & Repair Svcs (Building) - Other -->	\$1,000	\$1,000	\$0	0.00%	Minor Alternations & Minor Constructions (\$1,000)
5211200		<u>RENT &amp; OPERATING LEASES (Total Budget)</u>	<u>\$87,355</u>	<u>\$100,000</u>	<u>\$12,645</u>	<u>14.48%</u>	
	5211220	Rent & Operating Leases-Eqp Rental -->	\$87,355	\$100,000	\$12,645	14.48%	Scott's Copier Lease New Copier Lease & Maintenance agreement +Digital Imaging Project (\$5K)
5211300		<u>PROFESSIONAL DEVELOPMENT EXP (Budget)</u>	<u>\$49,500</u>	<u>\$29,000</u>	<u>-\$20,500</u>	<u>-41.41%</u>	
	5211315	Prof. Develop. Exp-Employee Educ Reimb -->	\$0	\$0	\$0	0.00%	Employee Tuition Reimbursements (STATE & County)
	5211325	Prof. Develop. Exp-Conference Fees -->	\$28,000	\$12,000	-\$16,000	-57.14%	Conference Budget -Local & Outside County (Non-Travel Exp)
	5211330	Prof. Develop. Exp-Memberships & Dues -->	\$5,000	\$5,000	\$0	0.00%	CLA Membership, Chamber of Commerce Fees, etc (\$5,000)
	5211340	Professional Develop. Exp-Training -->	\$16,500	\$12,000	-\$4,500	-27.27%	Training Budget - Local & Outside County (\$12,000)
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$4,054</u>	<u>\$17,800</u>	<u>\$13,746</u>	<u>339.07%</u>	
	5211410	Travel - Airline -->	\$0	\$4,020	\$4,020	100.00%	Conference Travel Budget (Travel Adv. outside County)
	5211430	Travel -Hotel & Lodging -->	\$0	\$7,800	\$7,800	100.00%	Conference Lodging Budget (Travel Adv. outside County)
	5211435	Travel - Meals -->	\$0	\$3,000	\$3,000	100.00%	Conference Meals (Travel Adv. outside County)
	5211440	Travel - Mileage -->	\$0	\$400	\$400	100.00%	Conference Mileage (Travel Adv. outside County)
	5211450	Travel-Parking-->	\$0	\$380	\$380	100.00%	Conference Parking Fee (Travel Adv. outside County)
	5211455	Travel-Rental Car-->	\$0	\$400	\$400	100.00%	Conference Rental (Travel Adv. outside County)
	5211460	Travel - Other -->	\$4,054	\$1,800	-\$2,254	-55.60%	Employee Reimb. Mileage & Meals Expenses (Local Travel-Non TA Exp Only)

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 LIBRARY ADMINISTRATIVE SERVICES (ADM) - FUND CENTER #5400011000

		Designated Cost Center	Cost Center #	FTE			
		Library Administrative Services	5400011100	6.58			
		Accounting/Finance Services	5400011200	5.00			
		MariNet Staff Support	5400011300	3.00			
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5211500		<u>Misc Services - Trade (Total Budget)</u>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$0</b>	<b>0.00%</b>	
	5211520	Misc Services - Publications & Legal Notices -->	\$8,000	\$8,000	\$0	0.00%	Advertisements & Legal Notices (\$8,000)
	5211547	Misc Services - Mill Valley Library Svcs -->	\$55,000	\$55,000	\$0	0.00%	Mill Valley Library Services (\$55,000)
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	<b>\$31,290</b>	<b>\$31,290</b>	<b>\$0</b>	<b>0.00%</b>	
	5220110	Office Supplies -->	\$2,300	\$2,300	\$0	0.00%	Pass-Thru Acct (\$2,300)
	5220120	Office Supplies - Electronic Supplies -->	\$6,000	\$6,000	\$0	0.00%	Computer Supplies (i.e.cabling, PMgnt toners, network cards, etc) (\$6,000)
	5220125	Office Supplies - Printing Supplies -->	\$22,200	\$22,200	\$0	0.00%	Printing Costs (\$9,600) + PR Printing (\$10,600)+ J Flyer (\$2K)
	5220146	Office Supplies - Postage -->	\$790	\$790	\$0	0.00%	Postage (UPS, FedEx, stamps) (\$790)
5220800		<u>Misc Supplies (Total Budget)</u>	<b>\$27,179</b>	<b>\$21,222</b>	<b>-\$5,957</b>	<b>-21.92%</b>	
	5220810	Misc Supplies -->	\$23,957	\$18,000	-\$5,957	-24.87%	Ergo Preventive budget (\$15,000) + Teen Programming (\$3K)
	5220810	Misc Supplies -->	\$300	\$300	\$0	0.00%	Library Commission Expenses (\$300)
	5220827	Misc Supplies - Household Supplies -->	\$200	\$200	\$0	0.00%	Staff Room supplies (paper towels, cleaning supplies,etc) (\$200)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$2,722	\$2,722	\$0	0.00%	Professional Collection
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	\$0	\$0	0.00%	Pass-thru acct: Friends' Groups Book & A/V Purchases (\$0)
5230083		<u>LVA Computer Equipment (Total Budget)</u>	<b>\$8,550</b>	<b>\$12,300</b>	<b>\$3,750</b>	<b>43.86%</b>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
		<b>Services and Supplies (5200000 series) Total</b>	<b>\$1,043,604</b>	<b>\$854,247</b>	<b>-\$189,357</b>	<b>-18.14%</b>	
<u>5500000</u>		<u>INTER-FUND CHARGES</u>					
5510230		<u>Inter-Fund Vehicle Deprec. Expense</u>	\$9,005	\$9,095	\$90	1.00%	Technical Support Van
5510330		<u>Inter-Fund County Telephone Charges</u>	\$18,070	\$15,445	-\$2,625	-14.53%	Admin & Civic Center Library's Lucent Telephone Usage
5510700		<u>Inter-Fund Special Cost</u>	\$158,083	\$161,244	\$3,161	2.00%	Annual Co. Overhead Chg -OMB 87
5510800		<u>Inter-Fund E Insurance</u>	\$112,068	\$130,144	\$18,076	16.13%	County Insurance Costs
		<b>Inter-Fund Charges (5500000 series) Total</b>	<b>\$297,226</b>	<b>\$315,928</b>	<b>\$18,702</b>	<b>6.29%</b>	
		<b>Total Direct Operating Cost</b>	<b>\$3,034,941</b>	<b>\$2,853,730</b>	<b>-\$181,211</b>	<b>-5.97%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Library Technical Support Services (TEC) - Fund Center #5400012000

		Designated Cost Center	Cost Center #	FTE		
		Library Technical Services	5400012100	9.52		
		Technology Support Services	5400012200	3.00		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$697,506	\$813,628	\$116,122	16.65% Library Staff FTE=12.52
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Total Budget)</u>	<u>\$11,550</u>	<u>\$12,128</u>	<u>\$578</u>	5.00% Extra -Hire Usage
	5110210	Extra -Hire -->	\$11,550	\$12,128	\$578	5.00% Extra-hire (\$5,4K) + (10hrs/wk for sorter/processor-\$6.7K)
	5110220	Special Appointments -->	\$0	\$0	\$0	0.00%
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5130510		BENEFITS - RETIREMENT BENEFITS	\$124,078	\$141,897	\$17,819	14.36% Retirement Benefit Costs
5130525		RETIREE HEALTH	\$39,567	\$48,818	\$9,251	23.38% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$26,665	\$30,511	\$3,846	14.42% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$23,637	\$7,266	-\$16,371	-69.26% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$108,786	\$132,646	\$23,860	21.93% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$10,114	\$11,798	\$1,684	16.65% Medicare Cost
		Salaries and Benefits (5100000 series) Total	<b>\$1,041,903</b>	<b>\$1,198,692</b>	<b>\$156,789</b>	<b>15.05%</b>
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>				
5210100		<u>PROFESSIONAL SERVICES (Total Budget)</u>	<u>\$171,000</u>	<u>\$172,600</u>	<u>\$1,600</u>	<u>0.94%</u>
	5210110	Professional Services -->	\$171,000	\$62,600	-\$108,400	-63.39% OCLC (\$20K) + NBCL(\$42.6K)
	5210142	Professional Services- System Maintenance -->	\$0	\$110,000	\$110,000	100.00% Network Monitoring & Svcs(\$110K)
5210700		<u>Communications Services (Budget)</u>	<u>\$3,800</u>	<u>\$3,800</u>	<u>\$0</u>	<u>0.00%</u>
	5210715	Communications Services - Land Lines	\$2,600	\$2,600	\$0	0.00% Telephone Usage
	5210720	Communications Services - Cell Phones	\$1,200	\$1,200	\$0	0.00% Cell Phones
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQP(Total Budget)</u>	<u>\$700</u>	<u>\$700</u>	<u>\$0</u>	<u>0.00%</u>
	5210935	Maint & Repair Svcs- Office Equipment -->	\$700	\$700	\$0	0.00% Security Alarm Svcs (\$500) + Eqp Repairs (\$200)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Total Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>
	5211140	Maint & Repair Svcs (Building) - Other -->	\$400	\$400	\$0	0.00% Minor Alternations & Minor Constructions (\$400)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
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 Library Technical Support Services (TEC) - Fund Center #5400012000

		Designated Cost Center	Cost Center #	FTE		
		Library Technical Services	5400012100	9.52		
		Technology Support Services	5400012200	3.00		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
5211200		<u>RENT &amp; OPERATING LEASES (Total Budget)</u>	<u>\$101,256</u>	<u>\$109,000</u>	<u>\$7,744</u>	<u>7.65%</u>
	5211220	Rent & Operating Leases-Eqp Rental -->	\$1,200	\$3,200	\$2,000	166.67%
	5211270	Rent & Operating Leases-Office Space -->	\$100,056	\$105,800	\$5,744	5.74%
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$1,600</u>	<u>\$1,600</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other -->	\$1,600	\$1,600	\$0	0.00%
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$42,857</u>	<u>\$46,183</u>	<u>\$3,326</u>	<u>7.76%</u>
	5211620	Consortium Membership Fees -->	\$42,857	\$46,183	\$3,326	7.76%
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	<u>\$56,250</u>	<u>\$56,100</u>	<u>-\$150</u>	<u>-0.27%</u>
	5220110	Office Supplies -->	\$51,750	\$50,000	-\$1,750	-3.38%
	5220120	Office Supplies - Electronic Supplies -->	\$3,000	\$4,500	\$1,500	50.00%
	5220146	Office Supplies - Postage -->	\$1,500	\$1,600	\$100	6.67%
5220200		<u>MAINTENANCE &amp; REPAIR SUPPLIES EQUIPMENT (Budget)</u>	<u>\$1,088</u>	<u>\$1,088</u>	<u>\$0</u>	<u>0.00%</u>
	5220215	Maint. & Repair Supplies - Maintenance -->	\$1,088	\$1,088	\$0	0.00%
5220800		<u>Misc Supplies (Total Budget)</u>	<u>\$181,206</u>	<u>\$445,561</u>	<u>\$264,355</u>	<u>145.89%</u>
	5220810	Misc Supplies -->	\$10,530	\$6,000	-\$4,530	-43.02%
	5220810	Misc Supplies -->	\$20,377	\$3,000	-\$17,377	-85.28%
	5220827	Misc Supplies - Household Supplies -->	\$120	\$120	\$0	0.00%
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$138,839	\$412,541	\$273,702	197.14%
	5220831	Misc Supplies - Educational Materials & A/Vs -->				
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	\$0	\$0	0.00%
	5220832	Misc Supplies - Computer Licenses-->	\$11,340	\$23,900	\$12,560	0.00%
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$2,120</u>	<u>\$2,120</u>	<u>100.00%</u>
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$2,120	\$2,120	100.00%
5230083		<u>LVA Computer Equipment (Total Budget)</u>	<u>\$30,910</u>	<u>\$7,550</u>	<u>-\$23,360</u>	<u>-75.57%</u>
		Services and Supplies (5200000 series) Total	\$591,067	\$846,702	\$255,635	43.25%
7000230		<u>Vehicle Maintenance/Deprec. (Budget)</u>	<u>\$2,786</u>	<u>\$4,000</u>	<u>\$1,214</u>	<u>43.58%</u>
		Total Direct Operating Cost	\$1,635,756	\$2,049,394	\$413,638	25.29%

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 MOBILE LIBRARY SERVICES (MLS) - FUND CENTER #5400031000

		Designated Cost Center	Cost Center #	FTE			
		Mobile Library Services	5400031100	1.50			
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdg't Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$69,820	\$73,311	\$3,491	5.00%	MLS Staff FTE= 1.53
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$14,574	\$15,303	\$729	5.00%	Extra -Hire Usage
	5110210	Extra -Hire -->	14,574	15,303	\$729	5.00%	
	5110220	Special Appointments -->	0	0	\$0	0.00%	
5120100		OVERTIME-REGULAR	\$0	\$0	\$0	0.00%	
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5130510		BENEFITS - RETIREMENT BENEFITS	\$12,420	\$21,369	\$8,949	72.05%	Retirement Benefit Costs
5130525		RETIREE HEALTH	\$3,958	\$7,352	\$3,394	85.75%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$2,668	\$4,595	\$1,927	72.23%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$2,366	\$751	-\$1,615	-68.26%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$12,652	\$25,998	\$13,346	105.49%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$1,012	\$177	-\$835	-82.51%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$119,470</b>	<b>\$148,856</b>	<b>\$29,386</b>	<b>24.60%</b>	
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$0	\$0	\$0	0.00%	
	5210110	Professional Services -->	\$0	\$0	\$0	0.00%	
5210700		<u>Communications Services (Budget)</u>	\$1,950	\$3,250	\$1,300	66.67%	
	5210715	Communications Services - Broadband	\$0	\$1,300	\$1,300	100.00%	BKM Satellite Internet Svcs
	5210725	Communications Services - Land Lines	\$1,950	\$1,950	\$0	0.00%	Telephone Usage
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	\$7,350	\$150	-\$7,200	-97.96%	
	5210935	Maint & Repair Svcs- Office Equipment -->	7,350	150	-\$7,200	-97.96%	Office Equipment Repair

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 MOBILE LIBRARY SERVICES (MLS) - FUND CENTER #5400031000

		<b>Designated Cost Center</b>	<b>Cost Center #</b>	<b>FTE</b>			
		<i>Mobile Library Services</i>		5400031100	1.50		
<i>Budgeted Level</i>	<i>*Highlighted* SAP</i>	<i>FY 07/08 Modified Budget</i>	<i>REQUESTED BASELINE BDGT FY 08/09</i>	<i>Requested FY 08/09 Baseline Bdgt Increment/Reduc.</i>	<i>% of Change Modified FY 07/08 Vs. Req'd FY 08/09</i>	<i>Notes</i>	
<i>SAP Acct#</i>	<i>Acct# (Exp Line)</i>	<i>Account Name</i>					
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$5,223</u>	<u>\$5,380</u>	<u>\$157</u>	<u>3.01%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$5,223	5,380	\$157	3.01%	Building Maintenance
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$202</u>	<u>\$202</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	202	202	\$0	0.00%	Employee Reimb. Expenses
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$11,221</u>	<u>\$14,210</u>	<u>\$2,989</u>	<u>26.64%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	\$11,221	14,210	\$2,989	26.64%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$1,973</u>	<u>\$973</u>	<u>-\$1,000</u>	<u>-50.68%</u>	
	5220110	Office Supplies -->	1,773	773	-\$1,000	-56.40%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	200	200	\$0	0.00%	Computer Parts & Staff Printer Toners
5220200		<u>MAINTENANCE &amp; REPAIR SUPPLIES-EQUIPMENT</u>	<u>\$0</u>	<u>\$6,000</u>	<u>\$6,000</u>	<u>100.00%</u>	
	5220215	Maintenance & Repair Supplies - Other Maint. -->	0	6,000	\$6,000	100.00%	Bookmobile maintenance costs
5220800		<u>Misc Supplies (Budget)</u>	<u>\$24,314</u>	<u>\$15,807</u>	<u>-\$8,507</u>	<u>-34.99%</u>	
	5220830	Misc Supplies - Educational Materials & A/Vs -->	24,314	15,807	-\$8,507	-34.99%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$180</u>	<u>\$180</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$180	\$180	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$1,050</u>	<u>\$900</u>	<u>-\$150</u>	<u>-14.29%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
5482045		<u>Vehicles (Budget Only)</u>	<u>\$39,826</u>	<u>\$39,826</u>	<u>\$0</u>	<u>0.00%</u>	Bookmobile Annual Vehicle Replacement Charge
		<b>Services and Supplies (5200000 series) Total</b>	<b>\$93,109</b>	<b>\$86,878</b>	<b>-\$6,231</b>	<b>-6.69%</b>	
		<b>Total Direct Operating Cost</b>	<b>\$212,579</b>	<b>\$235,734</b>	<b>\$23,155</b>	<b>10.89%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 LIBRARY BEYOND WALLS (LBW) - FUND CENTER #5400032000

		Designated Cost Center	Cost Center #	FTE		
		Library Beyond Walls		5400032100	0.00	
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>				
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>				
	5110220	\$13,800	\$14,490	\$690	5.00%	Extra -Hire & Special Appointment Usage
		13,800	14,490	\$690	5.00%	LBW Coordinator
5140115		<u>OTHER EMPLOYER EXP-COMPENSATION INS</u>				
		\$0	\$0	\$0	0.00%	Workers Compensation
5140140		<u>OTHER EMPLOYER EXP-SOC SEC/MEDICARE</u>				
		\$0	\$0	\$0	0.00%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>				
		<b>\$13,800</b>	<b>\$14,490</b>	<b>\$690</b>	<b>5.00%</b>	
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>				
5210700		<u>Communications Services (Budget)</u>				
	5210715	\$750	\$750	\$0	0.00%	Telephone Usage
		750	750	\$0	0.00%	
5211400		<u>TRAVEL EXP (Budget)</u>				
	5211460	\$437	\$437	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
		437	437	\$0	0.00%	Employee Reimb. Expenses
5220100		<u>OFFICE SUPPLIES (Budget)</u>				
	5220110	\$600	\$600	\$0	0.00%	Office Supplies
		175	175	\$0	0.00%	
	5220125	400	400	\$0	0.00%	Printing Costs
		400	400	\$0	0.00%	
	5220146	25	25	\$0	0.00%	Postage
		25	25	\$0	0.00%	
5220800		<u>Misc Supplies (Budget)</u>				
	5220810	\$250	\$250	\$0	0.00%	Special Projects
		250	250	\$0	0.00%	
5230083		<u>LVA Computer Equipment (Budget Only)</u>				
		\$0	\$0	\$0	0.00%	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
		<b>Services and Supplies (5200000 series) Total</b>				
		<b>\$2,037</b>	<b>\$2,037</b>	<b>\$0</b>	<b>0.00%</b>	
		<b>Total Direct Operating Cost</b>				
		<b>\$15,837</b>	<b>\$16,527</b>	<b>\$690</b>	<b>4.36%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Eservices (ESL) - FUND CENTER #5400033000

		Designated Cost Center	Cost Center #	FTE			
		Electronic Services		5400033100	1.00		
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$68,376	\$73,234	\$4,858	7.10%	ESL Staff FTE= 1.0
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5130510		BENEFITS - RETIREMENT BENEFITS	\$12,163	\$12,772	\$609	5.01%	Retirement Benefit Costs
5130525		RETIREE HEALTH	\$3,876	\$4,394	\$518	13.36%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$2,612	\$2,746	\$134	5.13%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$2,317	\$866	-\$1,451	-62.62%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$8,979	\$10,760	\$1,781	19.84%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$991	\$1,062	\$71	7.16%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$99,314</b>	<b>\$105,834</b>	<b>\$6,520</b>	<b>6.57%</b>	
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>					
5210100		<u>PROFESSIONAL SERVICES (Total Budget)</u>	<u>\$11,100</u>	<u>\$0</u>	<u>-\$11,100</u>	<u>-100.00%</u>	FY 07/08 - Website Graphic Design Consultant
5210700		<u>Communications Services (Budget)</u>	<u>\$750</u>	<u>\$750</u>	<u>\$0</u>	<u>0.00%</u>	
5210715		Communications Services - Land Lines	750	750	\$0	0.00%	Telephone Usage
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
5211460		Travel - Other -->	500	500	\$0	0.00%	Employee Reimb. Expenses
5211500		<u>Misc Services - Trade (Total Budget)</u>	<u>\$0</u>	<u>\$21,146</u>	<u>\$21,146</u>	<u>100.00%</u>	
5211510		Misc Services -->	\$0	\$21,146	\$21,146	100.00%	Tutor.Com (trf'd from Admin FC)
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>	
5220110		Office Supplies -->	475	475	\$0	0.00%	Office Supplies
5220125		Office Supplies - Printing Supplies -->	0	0	\$0	0.00%	Printing Costs
5220146		Office Supplies - Postage -->	25	25	\$0	0.00%	Postage

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Eservices (ESL) - FUND CENTER #5400033000

			Designated Cost Center	Cost Center #	FTE			
			Electronic Services		5400033100	1.00		
Budgeted Level	*Highlighted* SAP Acct#	(Exp Line) Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
5220800		<u>Misc Supplies (Budget)</u>	\$31,312	\$17,897	-\$13,415	-42.84%		
	5220810	Misc Supplies -->	2,897	2,897	\$0	0.00%	Special Projects	
	5220811	Misc Supplies -->	28,415	15,000	-\$13,415	-47.21%	E.Databases (Incr. Central Collection Develop. -\$36,720) Website Dev. \$15K	
5230083		<u>LVA Computer Equipment (Budget Only)</u>	\$28,900	\$1,300	-\$27,600	-95.50%	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)	
<b>Services and Supplies (5200000 series) Total</b>			<b>\$73,062</b>	<b>\$42,093</b>	<b>-\$30,969</b>	<b>-42.39%</b>		
<b>Total Direct Operating Cost</b>			<b>\$172,376</b>	<b>\$147,927</b>	<b>(\$24,449)</b>	<b>-14.18%</b>		

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 West Marin Literacy Services (WML) - Fund Center #5400034000

Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center		Cost Center #	FTE	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
			FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	5400034100 5400034200		
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>						
5110110		<u>SALARIES - REGULAR STAFF</u>	\$29,427	\$30,687	\$1,260	4.28%	WML Staff FTE=0.59	
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$19,281</u>	<u>\$16,525</u>	<u>-\$2,756</u>	<u>-14.29%</u>	Extra -Hire & Special Appointment Usages	
	5110210	Extra -Hire -->	\$8,184	\$4,995	-\$3,189	-38.97%	Extra-Hire	
	5110220	Special Appointments -->	\$11,097	\$11,530	\$433	3.90%	WML - Office Asst (\$7,530) + FFL Asst Grant Funded (\$4,000)	
5130510		<u>BENEFITS-CO. RETIRE CONTRIB TIER I</u>	\$5,235	\$5,352	\$117	2.23%	Retirement Costs	
5130525		<u>RETIREE HEALTH</u>	\$1,668	\$1,841	\$173	10.37%	Retirement Health Costs	
5130530		<u>RETIREMENT POB - MISC</u>	\$1,124	\$1,151	\$27	2.40%	County POB Payments	
5140115		<u>OTHER EMPLOYER EXP-COMPENSATION INS</u>	\$997	\$638	(\$359)	-36.01%	Workers Compensation	
5140125		<u>OTHER EMPLOYER EXP-OTHER EXPENSES</u>	\$4,957	\$6,067	\$1,110	22.39%	Employer's Share of Employee's Fringe Benefits Costs	
5140140		<u>OTHER EMPLOYER EXP-SOC SEC/MEDICARE</u>	\$427	\$445	\$18	4.22%	Medicare Cost	
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$63,116</b>	<b>\$62,706</b>	<b>(\$410)</b>	<b>-0.65%</b>		
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>						
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$65,590</u>	<u>\$103,090</u>	<u>\$37,500</u>	<u>57.17%</u>		
CC#5400034200-->	5210110	Professional Services -->	\$64,000	\$101,500	\$37,500	58.59%	SRPL Literacy (\$52.5K)+ Literacy Coordinor Benefits(\$17K)+Share of Benefits 2 P/T Pos.(\$22.3K)+Lit Pro (\$8K)+Bi-lingual Storyteller(\$1.7K)	
	5210120	Professional Services - Other -->	1,590	1,590	\$0	0.00%	Janitorial(\$1,590)	
5210700		<u>Communications Services (Budget)</u>	<u>\$2,050</u>	<u>\$1,050</u>	<u>(\$1,000)</u>	<u>-48.78%</u>		
	5210715	Communications Services - Land Lines	\$2,050	\$1,050	(\$1,000)	-48.78%	Telephone Usage	
5210800		<u>Utilities (Budget)</u>	<u>\$3,200</u>	<u>\$4,200</u>	<u>\$1,000</u>	<u>31.25%</u>		
	5210810	Utilities-Electricity -->	\$3,200	\$4,200	\$1,000	31.25%	PG&E (\$2.2K)+ Propane (\$2K)	
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$550</u>	<u>\$550</u>	<u>\$0</u>	<u>0.00%</u>		
	5210935	Maint & Repair Svcs- Office Equipment -->	\$550	\$550	\$0	0.00%	Office Equipment Repair	
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$14,880</u>	<u>\$16,500</u>	<u>\$1,620</u>	<u>10.89%</u>		
	5211270	Rent & Operating Leases-Office Space -->	\$14,880	\$16,500	\$1,620	10.89%	Leased Space	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 West Marin Literacy Services (WML) - Fund Center #5400034000

Budgeted Level	*Highlighted* SAP Acct#	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
			Literacy Services	MCFL & SRPL Jt Literacy Services	5400034100	5400034200	
Acct#	(Exp Line)		FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$950</u>	<u>\$950</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	\$950	\$950	\$0	0.00%	Employee Reimb. Expenses
5211500		<u>Misc Services - Trade (Budget)</u>	<u>\$850</u>	<u>\$850</u>	<u>\$0</u>	<u>0.00%</u>	
	5211520	Misc Services - Publications & Legal Notices -->	\$850	\$850	\$0	0.00%	Advertisements & Legal Notices
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$3,007</u>	<u>\$3,007</u>	<u>\$0</u>	<u>0.00%</u>	
	5220110	Office Supplies -->	\$1,600	\$1,500	(\$100)	-6.25%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	\$507	\$507	\$0	0.00%	Computer Parts & Staff Printer Toners
	5220125	Office Supplies - Printing Supplies -->	\$500	\$500	\$0	0.00%	Printing Costs
	5220146	Office Supplies - Postage -->	\$400	\$500	\$100	25.00%	Postage
5220800		<u>Misc Supplies (Budget)</u>	<u>\$22,672</u>	<u>\$14,775</u>	<u>(\$7,897)</u>	<u>-34.83%</u>	
	5220810	Misc Supplies -->	\$16,069	\$8,172	(\$7,897)	-49.14%	Special Projects + WML add'l ESL Spec. Project
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$6,603	\$6,603	\$0	0.00%	Combined Materials Budget
<b>Services and Supplies (5200000 series) Total</b>			<b>\$113,749</b>	<b>\$144,972</b>	<b>\$31,223</b>	<b>27.45%</b>	
<b>Total Direct Operating Cost</b>			<b>\$176,865</b>	<b>\$207,678</b>	<b>\$30,813</b>	<b>17.42%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 FLAGship Services (FLG) - Fund Center #5400035000

Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center	Cost Center #	FTE	Notes
			FLAGship Serices	5400035100	0.00	
			FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdg Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09
5100000		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$0	\$0	\$0	0.00%
5200000		<u>SERVICES &amp; SUPPLIES</u>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$64,916</u>	<u>\$110,000</u>	<u>\$45,084</u>	<u>69.45%</u>
	5210110	Professional Services -->	\$64,916	\$110,000	\$45,084	69.45% SRPL FLAGship Staff Support Costs (Contracted)
5210700		<u>Communications Services (Budget)</u>	<u>\$1,050</u>	<u>\$1,050</u>	<u>\$0</u>	<u>0.00%</u>
	5210715	Communications Services - Land Lines	\$1,050	\$1,050	\$0	0.00% Telephone Usage
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$50</u>	<u>\$50</u>	<u>\$0</u>	<u>0.00%</u>
	5211460	Travel - Other -->	\$50	\$50	\$0	0.00% Employee Mileage & Meals Expenses (Local Mileage Only) Employee Reimb. Expenses
5211500		<u>Misc Services - Trade (Budget)</u>	<u>\$6,513</u>	<u>\$2,300</u>	<u>(\$4,213)</u>	<u>-64.69%</u>
	5211535	Misc Services - Overhead Reimbursements -->	\$6,513	\$2,300	(\$4,213)	-64.69% SRPL - FLAGship Program Overhead Chargs
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$4,300</u>	<u>\$4,300</u>	<u>\$0</u>	<u>0.00%</u>
	5220110	Office Supplies -->	\$3,500	\$3,500	\$0	0.00% Office Supplies
	5220125	Office Supplies - Printing Supplies -->	\$800	\$800	\$0	0.00% Printing Costs
5220200		<u>MAINTENANCE &amp; REPAIR SUPPLIES-EQUIPMENT</u>	<u>\$2,300</u>	<u>\$6,513</u>	<u>\$4,213</u>	<u>183.17%</u>
	5220215	Maintenance & Repair Supplies - Other Maint. -->	2,300	6,513	\$4,213	183.17% Vehicle Maintenance Charges
5220800		<u>Misc Supplies (Budget)</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$0</u>	<u>0.00%</u>
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$4,500	4,500	\$0	0.00% Combined Materials Budget
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	0	\$0	0.00% Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
		<b>Services and Supplies (5200000 series) Total</b>	<b>\$83,629</b>	<b>\$128,713</b>	<b>\$45,084</b>	<b>53.91%</b>
		<b>Total Direct Operating Cost</b>	<b>\$83,629</b>	<b>\$128,713</b>	<b>\$45,084</b>	<b>53.91%</b>

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Library Capital Improvements (Fund Center #5400041000)

		Designated Cost Center	Cost Center #				
		Technical Services Building	5400041100				
		Civic Center Library Building	5400041125				
		Corte Madera Library Building	5400041150				
		Fairfax Library Building	5400041175				
		Novato Library Building	5400041200				
		So. Novato Library Building	5400041225				
		Marin City Library Building	5400041250				
		Bolinas Library Building	5400041275				
		Inverness Library Building	5400041300				
		Point Reyes Library Building	5400041325				
		San Geronimo Valley Library Bldg	5400041350				
		Stinson Beach Library Building	5400041375				
Budgeted	*Highlighted*			Requested	% of Change		
Level	SAP			FY 08/09	Modified		
SAP	Acct#		REQUESTED	Baseline Bdgt	FY 07/08		
Acct#	(Exp Line)	Account Name	BASELINE BDGT	Increment/Reduc.	Vs. Req'd	Notes	
			FY 08/09		FY 08/09		
<u>5220400</u>		<u>Construction</u>	\$141,262	\$71,390	(\$69,872)	-49.46%	Capital Projects contingency
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	\$200,000	\$200,000	\$0	0.00%	ADA Library Facilities Compliance Project
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	\$0	\$30,000	\$30,000	100.00%	FAI -Furnance Upgrade
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	\$13,325	\$0	(\$13,325)	-100.00%	NOV - New light fixtures (Periodical & Community Rooms)
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	\$246,225	\$30,000	(\$216,225)	-87.82%	CMA -Boiler Fire Resistant Walls (\$30K)
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	\$10,000	\$0	(\$10,000)	-100.00%	BOL - New Carpet
<u>5482015</u>		<u>BUILDING IMPROVEMENT</u>	\$10,000	\$0	(\$10,000)	-100.00%	SGV - Library new Lighted Exterior Sign
		<b>Total Building Improvements Cost</b>	<b>\$620,812</b>	<b>\$331,390</b>	<b>(\$289,422)</b>	<b>-46.62%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Civic Center Library (CCE) - Fund Center #5400051000

		Designated Cost Center	Cost Center #	FTE		
		Civic Center Library		5400051100	11.87	
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
<u>5100000</u>		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$584,867	\$624,182	\$39,315	6.72% CCE's Staff FTE= 11.87
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Total Budget)</u>	<u>\$49,935</u>	<u>\$52,432</u>	<u>\$2,497</u>	<u>5.00%</u>
	5110210	Extra -Hire -->>	\$49,935	\$52,432	\$2,497	5.00% Extra -Hire Usage
	5110220	Special Appointments -->>	\$0	\$0	\$0	0.00%
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,500	\$3,500	\$0	0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	<u>\$100</u>	<u>\$103</u>	<u>\$3</u>	<u>3.00%</u>
	5120110	Overtime-Regular Staff -->>	\$100	\$103	\$3	3.00%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$104,041	\$108,857	\$4,816	4.63% Retirement Costs
5130525		RETIREE HEALTH	\$33,158	\$37,451	\$4,293	12.95% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$22,346	\$23,407	\$1,061	4.75% County POB Payments
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$19,823	\$6,398	-\$13,425	-67.72% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$100,365	\$122,784	\$22,419	22.34% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$8,481	\$9,051	\$570	6.72% Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$926,616</b>	<b>\$988,165</b>	<b>\$61,549</b>	<b>6.64%</b>
<u>5200000</u>		<u>SERVICES &amp; SUPPLIES</u>				
5210700		<u>Communications Services (Budget)</u>	<u>\$3,735</u>	<u>\$3,735</u>	<u>\$0</u>	<u>0.00%</u>
	5210715	Communications Services - Land Lines	\$3,735	\$3,735	\$0	0.00% Telephone Usage Costs
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQP(Total Budget)</u>	<u>\$13,300</u>	<u>\$11,900</u>	<u>-\$1,400</u>	<u>-10.53%</u>
	5210910	Maint & Repair Svcs- Equipment -->>	\$13,300	\$11,900	-\$1,400	-10.53% 3M Sec. Maint.(\$2,200);Microgr.Maint.(\$5,500); 3M Self CK Maint(\$3.5K)+Eqp Rprs(\$200)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Civic Center Library (CCE) - Fund Center #5400051000

		Designated Cost Center		Cost Center #	FTE		
		Civic Center Library		5400051100	11.87		
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Total Budget)</u>	<u>\$173,791</u>	<u>\$178,975</u>	<u>\$5,184</u>	<u>2.98%</u>	Co. Building & Landscape Maintenance Costs
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$165,335	\$170,295	\$4,960	3.00%	Building Maintenance
	5211125	Maint & Repair Svcs- Grounds Maint -->	\$7,456	\$7,680	\$224	3.00%	Grounds Maintenance
	5211140	Maint & Repair Svcs (Building) - Other -->	\$1,000	\$1,000	\$0	0.00%	Minor Alternations & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Total Budget)</u>	<u>\$500</u>	<u>\$550</u>	<u>\$50</u>	<u>10.00%</u>	
	5211220	Rent & Operating Leases-Eqp Rental -->	\$500	\$550	\$50	10.00%	B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$750</u>	<u>\$750</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	\$750	\$750	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$49,451</u>	<u>\$53,288</u>	<u>\$3,837</u>	<u>7.76%</u>	
	5211620	Consortium Membership Fees -->	\$49,451	\$53,288	\$3,837	7.76%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>	<u>\$10,694</u>	<u>\$11,494</u>	<u>\$800</u>	<u>7.48%</u>	
	5220110	Office Supplies -->	\$7,694	\$7,694	\$0	0.00%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$800	\$800	100.00%	Ergonomic equipment -(2) Ergo Monitor Arms
	5220120	Office Supplies - Electronic Supplies -->	\$2,500	\$2,500	\$0	0.00%	Computer Supplies (ex. Prt Mgnt toners)
	5220125	Office Supplies - Printing Supplies -->	\$500	\$500	\$0	0.00%	Printing Costs
5220800		<u>Misc Supplies (Total Budget)</u>	<u>\$176,066</u>	<u>\$144,020</u>	<u>-\$32,046</u>	<u>-18.20%</u>	
	5220810	Misc Supplies -->	\$15,746	\$0	-\$15,746	-100.00%	
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$157,520	\$144,020	-\$13,500	-8.57%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	\$2,800	\$0	-\$2,800	-100.00%	+Microfilm (FY 07/08-Pacific Sun Microfilm (\$2.8K)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	\$0	\$0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$1,340</u>	<u>\$1,340</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$1,340	\$1,340	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Total Budget)</u>	<u>\$23,597</u>	<u>\$5,000</u>	<u>-\$18,597</u>	<u>-78.81%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1) FY 07/08 - (2) 3M Self Check Equipment(\$36K)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Civic Center Library (CCE) - Fund Center #5400051000

		Designated Cost Center	Cost Center #	FTE			
		Civic Center Library	5400051100	11.87			
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5482050		<u>Furniture &amp; Fixtures Equipment (Budget)</u>	\$38,413	\$0	-\$38,413	-100.00%	
5482055		<u>Furniture &amp; Fixtures (Budget)</u>	\$27,900	\$5,000	-\$22,900	-82.08%	New Ergo LDS desk
<b>Services and Supplies (5200000 series) Total</b>			<b>\$518,197</b>	<b>\$416,052</b>	<b>-\$102,145</b>	<b>-19.71%</b>	
<b>Total Direct Operating Cost</b>			<b>\$1,444,813</b>	<b>\$1,404,216</b>	<b>-\$40,597</b>	<b>-2.81%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

California Room (CRM) - Fund Center #5400052000

Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center	Cost Center #	FTE	Notes	
			California Room	5400052100	2.00		
			FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
<u>5100000</u>		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$119,055	\$127,478	\$8,423	7.07%	CRM's Staff FTE= 2.0
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Total Budget)</u>	<u>\$2,993</u>	<u>\$3,143</u>	<u>\$150</u>	<u>5.00%</u>	Extra -Hire Usage
	5110210	Extra -Hire -->	\$2,993	\$3,143	\$150	5.00%	
	5110220	Special Appointments -->	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$600	\$600	\$0	0.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$21,179	\$22,232	\$1,053	4.97%	Retirement Costs
5130525		RETIREE HEALTH	\$6,750	\$7,649	\$899	13.32%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$4,549	\$4,780	\$231	5.08%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$4,035	\$1,425	-\$2,610	-64.68%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$17,406	\$21,140	\$3,734	21.45%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$1,726	\$1,848	\$122	7.07%	Medicare Cost
		<u>Salaries and Benefits (5100000 series) Total</u>	<u>\$178,293</u>	<u>\$190,295</u>	<u>\$12,002</u>	<u>6.73%</u>	
<u>5200000</u>		<u>SERVICES &amp; SUPPLIES</u>					
5210700		<u>Communications Services (Budget)</u>	<u>\$900</u>	<u>\$900</u>	<u>\$0</u>	<u>0.00%</u>	
	5210715	Communications Services - Land Lines	\$900	\$900	\$0	0.00%	Telephone Usage
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Total Budget)</u>	<u>\$11,626</u>	<u>\$11,975</u>	<u>\$349</u>	<u>3.00%</u>	Co. Building & Landscape Maintenance Costs
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	\$11,056	\$11,388	\$332	3.00%	Building Maintenance
	5211125	Maint & Repair Svcs- Grounds Maint -->	\$570	\$587	\$17	3.00%	Grounds Maintenance
	5211140	Maint & Repair Svcs (Building) - Other -->	\$0	\$0	\$0	0.00%	Minor Alternations & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Total Budget)</u>	<u>\$2,400</u>	<u>\$2,400</u>	<u>\$0</u>	<u>0.00%</u>	
	5211215	Rent & Operating Leases-Storage -->	\$2,400	\$2,400	\$0	0.00%	Mini Storage (\$2,400)
5211400		<u>TRAVEL EXP (Total Budget)</u>	<u>\$200</u>	<u>\$200</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	\$200	\$200	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

California Room (CRM) - Fund Center #5400052000

		Designated Cost Center		Cost Center #	FTE			
		California Room		5400052100	2.00			
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes		
SAP Acct#	Acct# (Exp Line)	Account Name						
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>		<u>\$3,297</u>	<u>\$3,553</u>	<u>\$256</u>	<u>7.76%</u>	
	5211620	Consortium Membership Fees -->		\$3,297	\$3,553	\$256	7.76%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Total Budget)</u>		<u>\$1,250</u>	<u>\$1,650</u>	<u>\$400</u>	<u>32.00%</u>	
	5220110	Office Supplies -->		\$500	\$500	\$0	0.00%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->		\$0	\$400	\$400	100.00%	Ergonomic equipment - (1) Ergo Monitor Arms
	5220120	Office Supplies - Electronic Supplies -->		\$250	\$250	\$0	0.00%	Computer Supplies (ex. Prt Mgnt toners)
	5220125	Office Supplies - Printing Supplies -->		\$500	\$500	\$0	0.00%	Printing Costs
5220800		<u>Misc Supplies (Total Budget)</u>		<u>\$14,287</u>	<u>\$13,500</u>	<u>-\$787</u>	<u>-5.51%</u>	
	5220810	Misc Supplies -->		\$11,577	\$10,000	-\$1,577	-13.62%	Preservation Exp (\$10,000)
	5220830	Misc Supplies - Educational Materials & A/Vs -->		\$2,710	\$3,500	\$790	29.15%	Combined Materials Bdgt (CPI Incr ->Central Coll. Dev.) +Augmt.\$790
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->		\$0	\$0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>		<u>\$0</u>	<u>\$1,200</u>	<u>\$1,200</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases		\$0	\$1,200	\$1,200	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Total Budget)</u>		<u>\$2,710</u>	<u>\$0</u>	<u>-\$2,710</u>	<u>-100.00%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
		<b>Services and Supplies (5200000 series) Total</b>		<b>\$36,670</b>	<b>\$35,378</b>	<b>-\$1,292</b>	<b>-3.52%</b>	
		<b>Total Direct Operating Cost</b>		<b>\$214,963</b>	<b>\$225,672</b>	<b>\$10,709</b>	<b>4.98%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Corte Madera Library (CMA) - Fund Center #5400053000

		Designated Cost Center		Cost Center #	FTE		
		Corte Madera Library		5400053100	12.66		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
SAP Acct#	Acct# (Exp Line)	Account Name					
<u>5100000</u>		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$630,310	\$673,331	\$43,021	6.83%	Library Staff FTE=12.66
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$63,827</u>	<u>\$67,018</u>	<u>\$3,191</u>	<u>5.00%</u>	Extra -Hire Usage
	5110210	Extra -Hire -->	63,827	67,018	\$3,191	5.00%	Extra-hire (\$57,449) + Children's Librarian I (10hrs/PPD) (\$6,378)
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$4,000	\$4,000	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	<u>\$100</u>	<u>\$103</u>	<u>\$3</u>	<u>3.00%</u>	
	5120110	Overtime-Regular Staff -->	100	103	\$3	3.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$112,146	\$117,429	\$5,283	4.71%	Retirement Costs
5130525		RETIREE HEALTH	\$35,741	\$40,400	\$4,659	13.04%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$24,086	\$25,250	\$1,164	4.83%	County POB Payments
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$21,367	\$7,003	-\$14,364	-67.23%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$107,058	\$131,154	\$24,096	22.51%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$9,141	\$9,763	\$622	6.80%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$1,007,776</b>	<b>\$1,075,451</b>	<b>\$67,675</b>	<b>6.72%</b>	
<u>5200000</u>		<u>SERVICES &amp; SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$25,469</u>	<u>\$24,800</u>	<u>-\$669</u>	<u>-2.63%</u>	
	5210120	Professional Services - Other -->	25,469	24,800	-\$669	-2.63%	Janitorial (\$19,800), (2) Special Cleaning (\$5K)
5210700		<u>Communications Services (Budget)</u>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5210715	Communications Services - Land Lines	2,000	2,000	0	0.00%	Telephone Usage
5210800		<u>Utilities (Budget)</u>	<u>\$28,670</u>	<u>\$28,670</u>	<u>\$0</u>	<u>0.00%</u>	
	5210810	Utilities-Electricity -->	22,550	22,550	\$0	0.00%	PG&E
	5210815	Utilities-Garbage Removal -->	1,320	1,320	\$0	0.00%	Garbage
	5210820	Utilities-Sewage-->	1,400	600	-\$800	-57.14%	Sewage
	5210835	Utilities-Water -->	3,400	4,200	\$800	23.53%	Water

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Corte Madera Library (CMA) - Fund Center #5400053000

Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
			FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$5,550</u>	<u>\$5,800</u>	<u>\$250</u>	<u>12.20%</u>	
	5210910	Maint & Repair Svcs- Equipment -->	2,050	2,300	\$250	12.20%	3M Sec. Maint.(\$1,700)+Redwood Sec.(\$400)+Eqp Rprs(\$200)
	5210910	Maint & Repair Svcs- Equipment -->	3,500	3,500	\$0	0.00%	Self-Check Service Agreement (Mark V Series)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$4,337</u>	<u>\$9,437</u>	<u>\$5,100</u>	<u>503.00%</u>	Co. Building Maintenance Costs + Minor Constructions
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	3,337	3,437	\$100	3.00%	County Building Maintenance Chgs
	5211140	Maint & Repair Svcs (Building) - Other -->	1,000	6,000	\$5,000	500.00%	Minor Alternations & Constr.(\$1K)+Restrooms Drainage Proj(\$5K)
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$650</u>	<u>\$675</u>	<u>\$25</u>	<u>3.85%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	650	675	\$25	3.85%	B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$800</u>	<u>\$800</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	800	800	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$52,748</u>	<u>\$56,840</u>	<u>\$4,092</u>	<u>7.76%</u>	
	5211620	Consortium Membership Fees -->	52,748	56,840	\$4,092	7.76%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$10,470</u>	<u>\$9,810</u>	<u>-\$660</u>	<u>-7.70%</u>	
	5220110	Office Supplies -->	8,570	7,910	-\$660	-7.70%	Office Supplies (\$7,910)
	5220120	Office Supplies - Electronic Supplies -->	1,400	1,400	\$0	0.00%	Computer Supplies (ex. Prt Mgmt toners) (\$1,400)
	5220125	Office Supplies - Printing Supplies -->	500	500	\$0	0.00%	Printing Costs (\$500)
5220800		<u>Misc Supplies (Budget)</u>	<u>\$162,306</u>	<u>\$123,494</u>	<u>-\$38,812</u>	<u>-100.00%</u>	
	5220810	Misc Supplies -->	1,300	0	-\$1,300	-100.00%	FY 07/08- Circ. Signs (\$800) + Children Room's Entrance Sign (\$500)
	5220827	Misc Supplies - Household Supplies -->	1,600	1,600	\$0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc) (\$1,600)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	159,406	121,894	-\$37,512	-23.53%	Combined Materials Budget (Incr. Cental Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$980</u>	<u>\$980</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$980	\$980	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$9,450</u>	<u>\$4,100</u>	<u>-\$5,350</u>	<u>-56.61%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
5482055		<u>Furniture &amp; Fixtures (Budget)</u>	<u>\$1,550</u>	<u>\$0</u>	<u>-\$1,550</u>	<u>-100.00%</u>	FY 07/08-PC tables (\$1,550)
Services and Supplies (5200000 series) Total			<b>\$304,000</b>	<b>\$267,406</b>	<b>(\$36,594)</b>	<b>-12.04%</b>	
Total Direct Operating Cost			<b>\$1,311,776</b>	<b>\$1,342,857</b>	<b>\$31,081</b>	<b>2.37%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Fairfax Library (FAI) - Fund Center #5400054000

		Designated Cost Center	Cost Center #	FTE			
		Fairfax Library		5400054100	9.73		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09		
SAP Acct#	Acct# (Exp Line)	Account Name				Notes	
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$491,188	\$559,535	\$68,347	13.91%	Library Staff FTE=9.73
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$38,265	\$40,178	\$1,913	5.00%	Extra -Hire Usage
	5110210	Extra -Hire -->	38,265	40,178	\$1,913	5.00%	
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER- HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,800	\$3,800	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$210	\$216	\$6	2.86%	
	5120110	Overtime-Regular Staff -->	210	216	\$6	2.86%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$87,376	\$97,583	\$10,207	11.68%	Retirement Costs
5130525		RETIREE HEALTH	\$27,847	\$33,572	\$5,725	20.56%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$18,766	\$20,983	\$2,217	11.81%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$16,648	\$5,224	-\$11,424	-68.62%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$82,861	\$105,950	\$23,089	27.86%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$7,122	\$8,113	\$991	13.91%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$774,083</b>	<b>\$875,154</b>	<b>\$101,071</b>	<b>13.06%</b>	
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$20,606	\$20,606	\$0	0.00%	
	5210120	Professional Services - Other -->	20,606	20,606	\$0	0.00%	Janitorial Svcs (\$15,971), (2) Special cleaning (\$4,635)
5210700		<u>Communications Services (Budget)</u>	\$1,907	\$1,907	\$0	0.00%	
	5210715	Communications Services - Land Lines	1,907	1,907	0	0.00%	Telephone Usage

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Fairfax Library (FAI) - Fund Center #5400054000

Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
			FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
5210800		<u>Utilities (Budget)</u>	<u>\$34,065</u>	<u>\$34,065</u>	<u>\$0</u>	<u>0.00%</u>	
	5210810	Utilities-Electricity -->	28,240	28,240	\$0	0.00%	PG&E
	5210815	Utilities-Garbage Removal -->	3,025	3,025	\$0	0.00%	Garbage
	5210820	Utilities-Sewage-->	600	600	\$0	0.00%	Sewage
	5210835	Utilities-Water -->	2,200	2,200	\$0	0.00%	Water
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$9,420</u>	<u>\$5,920</u>	<u>-\$3,500</u>	<u>-37.15%</u>	
	5210910	Maint & Repair Svcs- Equipment -->	2,420	2,420	\$0	0.00%	Redwood Sec.(\$220)+Eap Repairs (\$200), 3M Maint.(\$2K)
	5210910	Maint & Repair Svcs- Equipment -->	7,000	3,500	-\$3,500	-50.00%	Self-Check Service Agreement (\$3,500)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$14,941</u>	<u>\$25,359</u>	<u>\$10,418</u>	<u>69.73%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211115	Maint & Repair Svcs- Bldg & Plant Maint -->	6,705	6,906	\$201	3.00%	County Building Maintenance Chgs
	5211125	Maint & Repair Svcs- Grounds Maint -->	7,236	7,453	\$217	3.00%	Grounds Maintenance Chgs
	5211140	Maint & Repair Svcs (Building) - Other -->	1,000	11,000	\$10,000	1000.00%	Minor Constructions + New Carpet worn areas (\$10K)
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$450</u>	<u>\$500</u>	<u>\$50</u>	<u>11.11%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	450	500	\$50	11.11%	CCE - B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	1,000	1,000	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$49,451</u>	<u>\$53,288</u>	<u>\$3,837</u>	<u>7.76%</u>	
	5211620	Consortium Membership Fees -->	49,451	53,288	\$3,837	7.76%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$7,360</u>	<u>\$8,650</u>	<u>\$1,290</u>	<u>17.53%</u>	
	5220110	Office Supplies -->	5,860	5,150	-\$710	-12.12%	Office Supplies (\$5,150)
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$2,000	\$2,000	100.00%	Ergonomic equipment -(5) Ergo Monitor Arms
	5220120	Office Supplies - Electronic Supplies -->	1,000	1,000	\$0	0.00%	Computer Supplies (ex. Prt Mgnt toners) (\$1,000)
	5220125	Office Supplies - Printing Supplies -->	500	500	\$0	0.00%	Printing Costs (\$500)
5220800		<u>Misc Supplies (Budget)</u>	<u>\$136,717</u>	<u>\$102,165</u>	<u>-\$34,552</u>	<u>-25.27%</u>	
	5220827	Misc Supplies - Household Supplies -->	1,600	1,600	\$0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc) (\$1,600)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	135,117	100,565	-\$34,552	-25.57%	Combined Materials Budget (Incr.Cental Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	\$0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Fairfax Library (FAI) - Fund Center #5400054000

		Designated Cost Center	Cost Center #	FTE		
		Fairfax Library	5400054100	9.73		
<i>Budgeted</i>	<i>*Highlighted*</i>	<i>FY 07/08 Modified Budget</i>	<i>REQUESTED BASELINE BDGT FY 08/09</i>	<i>Requested FY 08/09 Baseline Bdgt Increment/Reduc.</i>	<i>% of Change Modified FY 07/08 Vs. Req'd FY 08/09</i>	<i>Notes</i>
<i>Level</i>	<i>SAP</i>	<i>Account Name</i>				
<i>SAP</i>	<i>Acct#</i>					
<i>Acct#</i>	<i>(Exp Line)</i>					
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	\$0	\$3,160	\$3,160	100.00%
	5220917	<i>Equipment Other-Misc Technology Purchases</i>	\$0	\$3,160	\$3,160	100.00% <i>Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)</i>
5230083		<u>LVA Computer Equipment (Budget Only)</u>	\$10,424	\$8,100	-\$2,324	-22.29% <i>Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)</i>
5482050		<u>Furniture &amp; Fixtures Equipment (Budget)</u>	\$38,236	\$0	-\$38,236	-100.00% <i>FY 07/08- (2) Self Check Equipment (\$36K)</i>
5482055		<u>Furniture &amp; Fixtures (Budget)</u>	\$20,000	\$0	-\$20,000	-100.00%
		<b>Services and Supplies (5200000 series) Total</b>	\$344,577	\$264,720	(\$79,857)	-23.18%
		<b>Total Direct Operating Cost</b>	<b>\$1,118,660</b>	<b>\$1,139,874</b>	<b>\$21,214</b>	<b>1.90%</b>

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Novato Library (NOV) - Fund Center #5400055000

		Designated Cost Center		Cost Center #	FTE		
		Novato Library		5400055100	15.70		
Budgeted Level	'Highlighted' SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
Acct#	(Exp Line)	Account Name					
5100000		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$773,446	\$831,467	\$58,021	7.50%	NOV's Staff FTE= 15.7
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$75,630</u>	<u>\$79,412</u>	<u>\$3,782</u>	<u>5.00%</u>	Extra -Hire Usage
5110210		Extra -Hire -->	75,630	79,412	3,782	5.00%	Reg EH (\$69,092)+ 10hrs/ppd Children's Lib I (\$6,537)
5110311		BI-LINGUAL PAY	\$0	\$3,800	\$3,800	100.00%	Bilingual Librarian I & LA I
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,502	\$3,502	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	<u>\$100</u>	<u>\$103</u>	<u>\$3</u>	<u>3.00%</u>	
5120110		Overtime-Regular Staff -->	100	103	3	3.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$141,445	\$145,008	\$3,563	2.52%	Retirement Costs
5130525		RETIREE HEALTH	\$40,345	\$49,888	\$9,543	23.65%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$27,189	\$31,180	\$3,991	14.68%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$26,221	\$7,785	-\$18,436	-70.31%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$132,388	\$162,561	\$30,173	22.79%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$11,219	\$12,056	\$837	7.46%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$1,231,485</b>	<b>\$1,326,762</b>	<b>\$95,277</b>	<b>7.74%</b>	
5200000		<u>SERVICES &amp; SUPPLIES</u>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$53,341</u>	<u>\$54,103</u>	<u>\$762</u>	<u>1.43%</u>	
5210110		Professional Services -->	28,000	28,000	0	0.00%	Security Staffing Svcs
5210120		Professional Svcs-Other -->	25,341	26,103	762	3.01%	Janitorial Svcs(\$19,303) + (2) Spring Cleaning(\$6,800)
5210700		<u>Communications Services (Budget)</u>	<u>\$3,342</u>	<u>\$4,122</u>	<u>\$780</u>	<u>23.34%</u>	
5210715		Communications Services - Broadband	0	780	780	100.00%	Comcast HiSpeed Internet (\$780)
5210725		Communications Services - Land Lines	3,342	3,342	0	0.00%	Telephone Usage

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Novato Library (NOV) - Fund Center #5400055000

		Designated Cost Center	Cost Center #	FTE			
		Novato Library	5400055100	15.70			
Budgeted Level	'Highlighted' SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
Acct#	(Exp Line)	Account Name					
5210800		<u>Utilities (Budget)</u>	<u>\$32,450</u>	<u>\$32,450</u>	<u>\$0</u>	<u>0.00%</u>	
	5210810	Utilities-Electricity --->	28,000	28,000	0	0.00%	PG&E
	5210820	Utilities-Sewage--->	350	350	0	0.00%	Sewage
	5210835	Utilities-Water --->	4,100	4,100	0	0.00%	Water
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$9,000</u>	<u>\$9,170</u>	<u>\$170</u>	<u>1.89%</u>	
	5210910	Maint & Repair Svcs- Equipment --->	9,000	9,170	170	1.89%	Libramation Maint.(\$5,000); Microgr.Maint(\$1,500);3M Maint(\$2,000)
	5210910	Maint & Repair Svcs- Equipment --->	0	0	0	0.00%	Eqp Rprs(\$220); Redwood Security (\$450)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$22,758</u>	<u>\$21,261</u>	<u>-\$1,497</u>	<u>-6.58%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211115	Maint & Repair Svcs- Bldg & Plant Maint --->	\$6,705	\$6,906	201	3.00%	Building Maintenance
	5211125	Maint & Repair Svcs- Grounds Maint --->	\$15,053	\$10,355	-4,698	-31.21%	Grounds Maintenance
	5211135	Maint & Repair Svcs- Electrical Work--->	\$0	\$3,000	3,000	100.00%	Wiring Ref Desk & Self Check Equipment
	5211140	Maint & Repair Svcs (Building) - Other --->	\$1,000	\$1,000	0	0.00%	Minor Repairs & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$700</u>	<u>\$750</u>	<u>\$50</u>	<u>7.14%</u>	
	5211220	Rent & Operating Leases-Equipment Rental --->	700	750	\$50	7.14%	B of A Visa Equipment Rental
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$900</u>	<u>\$3,600</u>	<u>\$2,700</u>	<u>300.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other --->	900	3,600	\$2,700	300.00%	Mileage & Meals Reimbursements (incl. Spanish LI Mileage)
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$56,044</u>	<u>\$60,393</u>	<u>\$4,349</u>	<u>7.76%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees --->	\$56,044	\$60,393	\$4,349	7.76%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$13,072</u>	<u>\$17,662</u>	<u>\$4,590</u>	<u>35.11%</u>	
	5220110	Office Supplies --->	10,572	10,162	-410	-3.88%	Office Supplies (\$10,162)
	5220115	Office Supplies - Ergo Equipment/Furnishings --->	\$0	\$4,000	\$4,000	100.00%	Ergonomic equipment -(2) Ergo Monitor Arms + (3) Ergo Chairs (\$3.2K)
	5220117	Office Supplies - Small Office Furniture & Eqp --->	0	1,000	1,000	100.00%	Cabinet for Self Check Unit
	5220120	Office Supplies - Electronic Supplies --->	2,000	2,000	0	0.00%	Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies --->	500	500	0	0.00%	Printing Costs
5220800		<u>Misc Supplies (Budget)</u>	<u>\$208,606</u>	<u>\$142,443</u>	<u>-\$66,163</u>	<u>-31.72%</u>	
	5220810	Misc Supplies --->	0	0	0	0.00%	
	5220827	Misc Supplies - Household Supplies --->	2,500	2,500	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs --->	206,106	139,943	-66,163	-32.10%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials--->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Novato Library (NOV) - Fund Center #5400055000

		Designated Cost Center	Cost Center #	FTE			
		Novato Library	5400055100	15.70			
Budgeted Level	'Highlighted' SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
Acct#	(Exp Line)	Account Name					
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	\$0	\$1,560	\$1,560	100.00%	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$1,560	\$1,560	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	\$14,120	\$10,600	-\$3,520	-24.93%	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
5482050		<u>Furniture &amp; Fixtures Equipment (Budget)</u>	\$0	\$54,000	\$54,000	100.00%	(3) Self Check Equipment (\$54K)
		<b>Services and Supplies (5200000 series) Total</b>	<b>\$414,333</b>	<b>\$412,114</b>	<b>(\$2,219)</b>	<b>-0.54%</b>	
		<b>Total Direct Operating Cost</b>	<b>\$1,645,818</b>	<b>\$1,738,875</b>	<b>\$93,057</b>	<b>5.65%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 So. Novato Library (SNO) - Fund Center #5400056000

		Designated Cost Center		Cost Center #	FTE		
		So. Novato Library		5400056100	3.29		
Budgeted Level	'Highlighted' SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdg Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
Acct#	(Exp Line)	Account Name					
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$161,298	\$170,885	\$9,587	5.94%	SNO's Staff FTE= 3.29
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$12,922</u>	<u>\$13,568</u>	<u>\$646</u>	<u>5.00%</u>	Extra -Hire Usage
	5110210	Extra -Hire -->	12,922	13,568	646	5.00%	Extra-Hire
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$3,502	\$3,502	\$0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	<u>\$100</u>	<u>\$103</u>	<u>\$3</u>	<u>3.00%</u>	
	5120110	Overtime-Regular Staff -->	100	103	3	3.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$28,693	\$29,802	\$1,109	3.87%	Retirement Costs
5130525		RETIREE HEALTH	\$9,144	\$10,253	\$1,109	12.13%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$6,163	\$6,408	\$245	3.98%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$5,467	\$1,632	-\$3,835	-70.15%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$27,555	\$33,980	\$6,425	23.32%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$2,339	\$2,478	\$139	5.94%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$257,183</b>	<b>\$272,611</b>	<b>\$15,428</b>	<b>6.00%</b>	
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$3,000</u>	<u>\$3,000</u>	<u>\$0</u>	<u>0.00%</u>	
	5210120	Professional Svcs-Other -->	3,000	3,000	0	0.00%	(2) Special Cleaning
5210700		<u>Communications Services (Budget)</u>	<u>\$1,600</u>	<u>\$1,600</u>	<u>\$0</u>	<u>0.00%</u>	
	5210715	Communications Services - Land Lines	1,600	1,600	0	0.00%	Telephone Usage
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$5,790</u>	<u>\$6,280</u>	<u>\$490</u>	<u>8.46%</u>	
	5210910	Maint & Repair Svcs- Equipment -->	5,790	6,280	490	8.46%	3M Sec.Maint.(\$1,320)+Redwood Sec. (\$700)+Eqp Repairs(\$180)
	5210910	Maint & Repair Svcs- Equipment -->					Libramation Maint (\$4K)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$1,300</u>	<u>\$500</u>	<u>-\$800</u>	<u>-61.54%</u>	Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	\$1,300	\$500	-800	-61.54%	Minor Constr (\$500)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 So. Novato Library (SNO) - Fund Center #5400056000

		Designated Cost Center		Cost Center #	FTE		
		So. Novato Library		5400056100	3.29		
Budgeted Level	'Highlighted' SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdg Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
Acct#	(Exp Line)	Account Name					
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$134,720</u>	<u>\$141,450</u>	<u>\$6,730</u>	<u>5.00%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	800	800	0	0.00%	B of A Visa Equipment Rental
	5211270	Rent & Operating Leases-Office Space -->	133,920	140,650	6,730	5.03%	Hamilton Landing Rent (\$115,650)+ Pass-Thru HVAC Exp(\$25K)
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	400	400	0	0.00%	Mileage & Meals Reimbursements
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$23,077</u>	<u>\$24,868</u>	<u>\$1,791</u>	<u>7.76%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	\$23,077	\$24,868	1,791	7.76%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$4,022</u>	<u>\$7,377</u>	<u>\$3,355</u>	<u>83.42%</u>	
	5220110	Office Supplies -->	3,120	1,475	-1,645	-52.72%	Office Supplies (\$1,475)
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$0	\$5,000	\$5,000	100.00%	Ergonomic equipment - New Reference Desk
	5220120	Office Supplies - Electronic Supplies -->	600	600	0	0.00%	Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	250	250	0	0.00%	Printing Costs
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage (UPS, FedEx, stamps)
5220800		<u>Misc Supplies (Budget)</u>	<u>\$30,576</u>	<u>\$19,143</u>	<u>-\$11,433</u>	<u>-37.39%</u>	
	5220810	Misc Supplies -->	0	0	0	0.00%	
	5220830	Misc Supplies - Educational Materials & A/Vs -->	30,576	19,143	-11,433	-37.39%	Combined Materials Budget (Incr. Central Collection Develop.)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$980</u>	<u>\$980</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$980	\$980	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$9,200</u>	<u>\$3,300</u>	<u>-\$5,900</u>	<u>-64.13%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
		<b>Services and Supplies (5200000 series) Total</b>	<b>\$213,685</b>	<b>\$208,898</b>	<b>(\$4,787)</b>	<b>-2.24%</b>	
		<b>Total Direct Operating Cost</b>	<b>\$470,868</b>	<b>\$481,509</b>	<b>\$10,641</b>	<b>2.26%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Marin City Library (MCI) - Fund Center #5400057000

		Designated Cost Center	Cost Center #	FTE		
		Marin City Library	5400057100	3.27		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
Acct#	(Exp Line)	Account Name				
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$174,701	\$189,392	\$14,691	8.41% Library Staff FTE= 3.27
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$16,500	\$17,325	\$825	5.00% Extra -Hire Usage
	5110210	Extra -Hire -->	16,500	17,325	825	5.00%
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$1,600	\$1,600	\$0	0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$250	\$258	\$8	3.20%
	5120110	Overtime-Regular Staff -->	250	258	8	3.20%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$31,077	\$33,030	\$1,953	6.28% Retirement Costs
5130525		RETIREE HEALTH	\$9,904	\$11,364	\$1,460	14.74% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$6,675	\$7,102	\$427	6.40% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$5,921	\$1,884	-\$4,037	-68.18% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$28,627	\$34,152	\$5,525	19.30% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$2,533	\$2,746	\$213	8.41% Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$277,788</b>	<b>\$298,853</b>	<b>\$21,065</b>	<b>7.58%</b>
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$17,770	\$19,130	\$1,360	7.65%
	5210120	Professional Services - Other -->	17,770	19,130	1,360	7.65% Janitorial(\$16,070) + (2)Spring Cleaning(\$3,060)
5210700		<u>Communications Services (Budget)</u>	\$1,750	\$1,750	\$0	0.00%
	5210715	Communications Services - Land Lines	1,750	1,750	0	0.00% Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$7,750	\$7,750	\$0	0.00%
	5210810	Utilities-Electricity -->	7,750	7,750	0	0.00% PG&E

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Marin City Library (MCI) - Fund Center #5400057000

Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	Designated Cost Center		Cost Center #	FTE	Notes
			FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	5400057100	3.27	
Acct#					Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$2,030</u>	<u>\$4,560</u>	<u>\$2,530</u>	<u>124.63%</u>	
	5210910	Maint & Repair Svcs- Equipment -->	2,030	4,560	2,530	124.63%	3M Sec. Maint.(\$1,730)+ New Self-Check (\$1.7K) +Bay Alarm Sec. (\$950)+Eq Rpr(\$180)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$1,000</u>	<u>\$4,000</u>	<u>\$3,000</u>	<u>300.00%</u>	Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	1,000	4,000	3,000	300.00%	Minor Constructions +New Toilets (\$3K)
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$8,120</u>	<u>\$8,170</u>	<u>\$50</u>	<u>0.62%</u>	
	5211220	Rent & Operating Leases-Equipment Rental -->	600	650	50	8.33%	B of A Visa Equipment Rental
	5211270	Rent & Operating Leases-Office Space -->	7,520	7,520	0	0.00%	Marin Gateway (\$7,519) CAM+Utilities + \$1 rent/yr
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>	
	5211460	Travel - Other -->	400	400	0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$13,187</u>	<u>\$14,210</u>	<u>\$1,023</u>	<u>7.76%</u>	
	5211620	Consortium Membership Fees -->	13,187	14,210	1,023	7.76%	MarNet's JPA Annual Membership Charge
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$15,241</u>	<u>\$5,020</u>	<u>-\$10,221</u>	<u>-67.06%</u>	
	5220110	Office Supplies -->	6,403	2,620	-3,783	-59.08%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$6,838	\$400	-\$6,438	100.00%	Ergonomic equipment - (1) Ergo Monitor Arms
	5220120	Office Supplies - Electronic Supplies -->	1,750	1,750	0	0.00%	Computer Supplies (ex. Prt Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	250	250	0	0.00%	Printing Costs (\$250)
5220800		<u>Misc Supplies (Budget)</u>	<u>\$37,174</u>	<u>\$26,354</u>	<u>-\$10,820</u>	<u>-29.11%</u>	
	5220827	Misc Supplies - Household Supplies -->	650	650	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	36,524	25,704	-10,820	-29.62%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$2,600</u>	<u>\$2,600</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$2,600	\$2,600	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$3,408</u>	<u>\$1,800</u>	<u>-\$1,608</u>	<u>-47.18%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
5482050		<u>Furniture &amp; Fixtures Equipment (Budget)</u>	<u>\$17,805</u>	<u>\$0</u>	<u>-\$17,805</u>	<u>-100.00%</u>	
5482055		<u>Furniture &amp; Fixtures (Budget)</u>	<u>\$12,414</u>	<u>\$0</u>	<u>-\$12,414</u>	<u>-100.00%</u>	
<b>Services and Supplies (5200000 series) Total</b>			<b>\$138,049</b>	<b>\$95,744</b>	<b>(\$42,305)</b>	<b>-30.64%</b>	
<b>Total Direct Operating Cost</b>			<b>\$415,837</b>	<b>\$394,597</b>	<b>-\$21,240</b>	<b>-5.11%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Bolinas Library (BOL) - Fund Center #5400061000

		Designated Cost Center	Cost Center #	FTE		
		Bolinas Library	5400061100	0.68		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
5100000		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$34,415	\$35,569	\$1,154	3.35% BOL Staff FTE= 0.68
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$19,193</u>	<u>\$20,153</u>	<u>\$960</u>	<u>5.00%</u> Extra -Hire Usage
	5110210	Extra -Hire -->	17,312	18,178	866	5.00% Extra-Hire - incl. 4hrs/wk staff help (\$5,240)
	5110220	Special Appointments -->	1,881	1,975	94	5.00% Special Appt Contract - Bi-lingual Storyteller
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	<u>\$3,928</u>	<u>\$3,928</u>	<u>\$0</u>	<u>0.00%</u>
		Shift Differential Pay	3,928	3,928	0	0.00%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$6,122	\$6,203	\$81.00	1.32% Retirement Costs
5130525		RETIREE HEALTH	\$1,951	\$2,134	\$183.00	9.38% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,315	\$1,334	\$19.00	1.44% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0.00	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$1,166	\$969	-\$197.00	-16.90% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$5,797	\$7,032	\$1,235.00	21.30% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$499	\$516	\$17.00	3.41% Medicare Cost
		Salaries and Benefits (5100000 series) Total	\$74,386	\$77,838	\$3,452	4.64%
5200000		<b><u>SERVICES &amp; SUPPLIES</u></b>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$6,000</u>	<u>\$6,200</u>	<u>\$200</u>	<u>3.33%</u>
	5210120	Professional Services - Other -->	6,000	6,200	200	3.33% Janitorial Cost(\$4,750)+ (2) Spring Cleaning(\$1,450)
5210700		<u>Communications Services (Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>
	5210715	Communications Services - Land Lines	500	500	0	0.00% Telephone Usage
5210800		<u>Utilities (Budget)</u>	<u>\$2,200</u>	<u>\$2,200</u>	<u>\$0</u>	<u>0.00%</u>
	5210810	Utilities-Electricity -->	2,200	2,200	0	0.00% PG&E and Propane Gas (INV & STB) + Propane Tank Rental (STB)

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Bolinas Library (BOL) - Fund Center #5400061000

		Designated Cost Center	Cost Center #	FTE			
		Bolinas Library	5400061100	0.68			
Budgeted Level	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$500</u>	<u>\$550</u>	<u>\$50</u>	<u>10.00%</u>	
	5210935	Maint & Repair Svcs- Office Equipment -->	500	550	50	10.00%	Redwood Sec. Monitoring(\$400)+Equip Repairs (\$150)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	400	400	0	0.00%	Minor Repairs & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$10,404</u>	<u>\$10,800</u>	<u>\$396</u>	<u>3.81%</u>	
	5211270	Rent & Operating Leases-Office Space -->	10,404	10,800	396	3.81%	Bolinas Community, Inc(Lessor) -
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$150</u>	<u>\$150</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	150	150	0	0.00%	Employee Reimb. Expenses
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$6,593</u>	<u>\$7,105</u>	<u>\$512</u>	<u>7.77%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	6,593	7,105	512	7.77%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$5,021</u>	<u>\$1,702</u>	<u>-\$3,319</u>	<u>-66.10%</u>	
	5220110	Office Supplies -->	4,319	1,000	-3,319	-76.85%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	500	500	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgnt toners)
	5220125	Office Supplies - Printing Supplies -->	150	150	0	0.00%	Printing
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800		<u>Misc Supplies (Budget)</u>	<u>\$8,617</u>	<u>\$6,923</u>	<u>-\$1,694</u>	<u>-19.66%</u>	
	5220827	Misc Supplies - Household Supplies -->	120	120	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	8,497	6,803	-1,694	-19.94%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$780</u>	<u>\$780</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$780	\$780	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$1,850</u>	<u>\$800</u>	<u>-\$1,050</u>	<u>-56.76%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
<b>Services and Supplies (5200000 series) Total</b>			<b>\$42,235</b>	<b>\$38,110</b>	<b>-\$4,125</b>	<b>-9.77%</b>	
<b>Total Direct Operating Cost</b>			<b>\$116,621</b>	<b>\$115,948</b>	<b>(\$673)</b>	<b>-0.58%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Inverness Library (INV) - Fund Center #5400062000

		Designated Cost Center	Cost Center #	FTE			
		Inverness Library	5400062100	0.83			
Budgeted Level	*Highlighted* SAP Acct#	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
<u>5100000</u>		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$41,398	\$43,241	\$1,843	4.45%	INV Staff FTE= 0.83
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$6,380	\$7,783	\$1,403	21.99%	Extra -Hire Usage
	5110210	Extra -Hire -->	6,380	7,783	1,403	21.99%	INV - EH (\$6,535) - incl. 1hr per wk add'l support \$1,155+ 12Hrs add'l help (\$1,248)
	5110220	Special Appointments -->	0	0	0	0.00%	Special Appt Contract
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	\$600	\$600	\$0	0.00%	
		Shift Differential Pay	600	600	0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$300	\$309	\$9	3.00%	
	5120110	Overtime-Regular Staff -->	300	309	9	3.00%	
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$7,364	\$7,541	\$177	2.40%	Retirement Costs
5130525		RETIREE HEALTH	\$2,347	\$2,594	\$247	10.52%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,582	\$1,622	\$40	2.53%	County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$1,403	\$1,131	-\$272	-19.39%	Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$6,974	\$8,549	\$1,575	22.58%	Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$600	\$627	\$27	4.50%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$68,948</b>	<b>\$73,997</b>	<b>\$5,049</b>	<b>7.32%</b>	
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$4,600	\$4,750	\$150	3.26%	
	5210120	Professional Services - Other -->	4,600	4,750	150	3.26%	Janitorial Cost(\$3,300)+ (2) Spring Cleaning(\$1,450)
5210700		<u>Communications Services (Budget)</u>	\$375	\$375	\$0	0.00%	
	5210715	Communications Services - Land Lines	375	375	0	0.00%	Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$2,500	\$2,500	\$0	0.00%	
	5210810	Utilities-Electricity -->	2,500	2,500	0	0.00%	PG&E

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)

FY 2008-09 APPROVED Baseline Budget

Inverness Library (INV) - Fund Center #5400062000

		Designated Cost Center	Cost Center #	FTE			
		Inverness Library	5400062100	0.83			
Budgeted Level	*Highlighted* SAP Acct#	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdggt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$500</u>	<u>\$550</u>	<u>\$50</u>	<u>10.00%</u>	
	5210935	Maint & Repair Svcs- Office Equipment -->	500	550	50	10.00%	Redwood Sec. Monitoring(\$400)+Equip Repairs(\$150)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	400	400	0	0.00%	Minor Repairs & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$8,652</u>	<u>\$8,652</u>	<u>\$0</u>	<u>0.00%</u>	
	5211270	Rent & Operating Leases-Office Space -->	8,652	8,652	0	0.00%	Inverness Foundation(Lessor)-Monthly Rent(\$700)
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$216</u>	<u>\$216</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	216	216	0	0.00%	Employee Reimb. Expenses
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$6,593</u>	<u>\$7,105</u>	<u>\$512</u>	<u>7.77%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	6,593	7,105	512	7.77%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$4,671</u>	<u>\$1,352</u>	<u>-\$3,319</u>	<u>-71.06%</u>	
	5220110	Office Supplies -->	4,019	700	-3,319	-82.58%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	450	450	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgnt toners)
	5220125	Office Supplies - Printing Supplies -->	150	150	0	0.00%	Printing
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800		<u>Misc Supplies (Budget)</u>	<u>\$8,453</u>	<u>\$5,869</u>	<u>-\$2,584</u>	<u>-30.57%</u>	
	5220827	Misc Supplies - Household Supplies -->	150	150	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	8,303	5,719	-2,584	-31.12%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$780</u>	<u>\$780</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$780	\$780	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$1,600</u>	<u>\$0</u>	<u>-\$1,600</u>	<u>-100.00%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
<b>Services and Supplies (5200000 series) Total</b>			<b>\$38,560</b>	<b>\$32,549</b>	<b>-\$6,011</b>	<b>-15.59%</b>	
<b>Total Direct Operating Cost</b>			<b>\$107,508</b>	<b>\$106,546</b>	<b>(\$962)</b>	<b>-0.89%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Point Reyes Library (PRE) - Fund Center #5400063000

		Designated Cost Center	Cost Center #	FTE		
		Point Reyes Library	5400063100	2.73		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdg Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
SAP Acct#	Acct# (Exp Line)	Account Name				
5100000		<u>SALARIES &amp; EMPLOYEE BENEFITS</u>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$169,483	\$174,122	\$4,639	2.74% PTR Staff FTE=2.73
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$22,648	\$23,775	\$1,127	4.98% Extra -Hire Usage
	5110210	Extra -Hire -->	18,548	19,475	927	5.00% PTR - EH(\$16,230)- incl. training staff (\$535)+Itinerant Tech (\$2.4K)+EH Computer Lab(\$1,560) 28hrs/yr CLS special training(\$616)+ Add'l EH to cover Storytimes (\$1,080)
	5110220	Special Appointments -->	4,100	4,300	200	4.88% Special Appt Contract - Preschool Storyteller
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		SALARIES - OTHER SHIFT DIFFERENTIAL	\$4,149	\$4,149	\$0	0.00%
		Shift Differential Pay	4,149	4,149	0	0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$398	\$410	\$12	3.02%
	5120110	Overtime-Regular Staff -->	398	410	12	3.02%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$30,149	\$30,367	\$218	0.72% Retirement Costs
5130525		RETIREE HEALTH	\$9,609	\$10,447	\$838	8.72% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$6,475	\$6,530	\$55	0.85% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$5,744	\$1,486	-\$4,258	-74.13% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$26,000	\$28,889	\$2,889	11.11% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$2,458	\$2,585	\$127	5.17% Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$277,113</b>	<b>\$282,760</b>	<b>\$5,647</b>	<b>2.04%</b>
5200000		<u>SERVICES &amp; SUPPLIES</u>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$7,450	\$9,450	\$2,000	26.85%
	5210120	Professional Services - Other -->	7,450	9,450	2,000	26.85% Janitorial Svcs(\$4,800)+(2) Spring Cleaning(\$1,650) Handyman(\$3,000)
5210700		<u>Communications Services (Budget)</u>	\$673	\$700	\$27	4.01%
	5210715	Communications Services - Land Lines	673	700	27	4.01% Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$4,427	\$4,400	-\$27	-0.61%
	5210810	Utilities-Electricity -->	4,427	4,400	-27	-0.61% PG&E

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Point Reyes Library (PRE) - Fund Center #5400063000

		Designated Cost Center	Cost Center #	FTE			
		Point Reyes Library	5400063100	2.73			
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline BdgT Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
SAP Acct#	Acct# (Exp Line)	Account Name					
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$620</u>	<u>\$670</u>	<u>\$50</u>	<u>8.06%</u>	
	5210935	Maint & Repair Svcs- Office Equipment -->	620	670	50	8.06%	Redwood Sec. Monitoring(\$500)+Equip Repairs(\$170)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>	<u>0.00%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	500	500	0	0.00%	Minor Repairs & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$36,696</u>	<u>\$55,700</u>	<u>\$19,004</u>	<u>51.79%</u>	
	5211270	Rent & Operating Leases-Office Space -->	36,696	55,700	19,004	51.79%	Marks Creamery@Montly Rent(\$4,641)
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$3,200</u>	<u>\$3,200</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	3,200	3,200	0	0.00%	Employee Reimb. Expenses+Itinerat mileage (\$500)
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$13,187</u>	<u>\$14,210</u>	<u>\$1,023</u>	<u>7.76%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	13,187	14,210	1,023	7.76%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$6,371</u>	<u>\$1,952</u>	<u>-\$4,419</u>	<u>-69.36%</u>	
	5220110	Office Supplies -->	5,419	1,000	-4,419	-81.55%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	650	650	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	250	250	0	0.00%	Printing
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800		<u>Misc Supplies (Budget)</u>	<u>\$42,884</u>	<u>\$31,351</u>	<u>-\$11,533</u>	<u>-26.89%</u>	
	5220827	Misc Supplies - Household Supplies -->	250	250	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	42,634	31,101	-11,533	-27.05%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$1,580</u>	<u>\$1,580</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$1,580	\$1,580	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$28,700</u>	<u>\$3,550</u>	<u>-\$25,150</u>	<u>-87.63%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1) FY 07/08- (1) Self Check Equipment (\$18K)
5482055		<u>Furniture &amp; Fixtures (Budget)</u>	<u>\$20,500</u>	<u>\$0</u>	<u>-\$20,500</u>	<u>100.00%</u>	Computer Lab furniture (\$5,500)+ ADA PC Workstation (\$15K)
		<b>Services and Supplies (5200000 series) Total</b>	<b>\$165,208</b>	<b>\$127,263</b>	<b>-\$37,945</b>	<b>-22.97%</b>	
		<b>Total Direct Operating Cost</b>	<b>\$442,321</b>	<b>\$410,023</b>	<b>(\$32,298)</b>	<b>-7.30%</b>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 San Geronimo Valley Library (SGV) - Fund Center #5400064000

		Designated Cost Center	Cost Center #	FTE			
		San Geronimo Valley Library	5400064100	0.83			
Budgeted Level SAP Acct#	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>					
5110110		<u>SALARIES - REGULAR STAFF</u>	\$31,921	\$43,241	\$11,320	35.46%	SGV Staff FTE= 0.827
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	\$5,243	\$5,505	\$262	5.00%	Extra -Hire Usage
	5110210	Extra -Hire -->	5,243	5,505	262	5.00%	SGV - incl add'l 12hrs EH
	5110220	Special Appointments -->	0	0	0	0.00%	Special Appt Contract
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00%	County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%	
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	\$1,001	\$1,001	\$0	0.00%	
		Shift Differential Pay	1,001	1,001	0	0.00%	
5120100		<u>OVERTIME-REGULAR (Budget)</u>	\$398	\$410	\$12	3.02%	
	5120110	Overtime-Regular Staff -->	398	410	12	3.02%	
5130510		<u>BENEFITS-CO. RETIRE CONTRIB TIER I</u>	\$5,678	\$7,541	\$1,863	32.81%	Retirement Costs
5130525		RETIREE HEALTH	\$1,810	\$2,594	\$784	43.31%	Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,220	\$1,622	\$402	32.95%	County POB Payments
5130640		<u>BENEFITS-UNUSED FRINGE BENEFITS</u>	\$0	\$0	\$0	0.00%	Unused Fringe Cash Back
5140115		<u>OTHER EMPLOYER EXP-COMPENSATION INS</u>	\$1,082	\$175	-\$907	-83.83%	Workers Compensation
5140125		<u>OTHER EMPLOYER EXP-OTHER EXPENSES</u>	\$5,377	\$8,549	\$3,172	58.99%	Employer's Share of Employee's Fringe Benefits Costs
5140140		<u>OTHER EMPLOYER EXP-SOC SEC/MEDICARE</u>	\$463	\$627	\$164	35.42%	Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$54,193</b>	<b>\$71,265</b>	<b>\$17,072</b>	<b>31.50%</b>	
		<b><u>SERVICES &amp; SUPPLIES</u></b>					
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	\$6,250	\$6,250	\$0	0.00%	
	5210120	Professional Services - Other -->	6,250	6,250	0	0.00%	Janitorial Svcs(\$4,650)+(2) Spring Cleaning(\$1,600)
5210700		<u>Communications Services (Budget)</u>	\$550	\$550	\$0	0.00%	
	5210715	Communications Services - Land Lines	550	550	0	0.00%	Telephone Usage
5210800		<u>Utilities (Budget)</u>	\$3,000	\$3,000	\$0	0.00%	
	5210810	Utilities-Electricity -->	3,000	3,000	0	0.00%	PG&E

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 San Geronimo Valley Library (SGV) - Fund Center #5400064000

		Designated Cost Center	Cost Center #	FTE			
		San Geronimo Valley Library	5400064100	0.83			
Budgeted Level SAP Acct#	*Highlighted* SAP Acct# (Exp Line)	Account Name	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
5210900		<u>MAINTENANCE &amp; REPAIR SVCS EQUIP (Budget)</u>	<u>\$450</u>	<u>\$500</u>	<u>\$50</u>	<u>11.11%</u>	
	5210935	Maint & Repair Svcs- Office Equipment -->	450	500	50	11.11%	Redwood Sec. Monitoring(\$350)+Equip Repairs(\$150)
5211100		<u>MAINT &amp; REPAIR SVCS -LAND &amp; BLDG (Budget)</u>	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>	<u>0.00%</u>	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	400	400	0	0.00%	Minor Repairs & Constructions
5211200		<u>RENT &amp; OPERATING LEASES (Budget)</u>	<u>\$14,920</u>	<u>\$17,920</u>	<u>\$3,000</u>	<u>20.11%</u>	
	5211270	Rent & Operating Leases-Office Space -->	14,920	17,920	3,000	20.11%	Lagunitas School Dist.-Monthly Rent(\$910)+Pass thru exp (\$4K).
5211400		<u>TRAVEL EXP (Budget)</u>	<u>\$350</u>	<u>\$350</u>	<u>\$0</u>	<u>0.00%</u>	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	350	350	0	0.00%	Employee Reimb. Expenses
5211600		<u>Countywide Dues &amp; Memberships (Budget)</u>	<u>\$6,593</u>	<u>\$7,105</u>	<u>\$512</u>	<u>7.77%</u>	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	6,593	7,105	512	7.77%	
5220100		<u>OFFICE SUPPLIES (Budget)</u>	<u>\$5,171</u>	<u>\$2,252</u>	<u>-\$2,919</u>	<u>-56.45%</u>	
	5220110	Office Supplies -->	1,000	1,000	0	0.00%	Office Supplies
	5220115	Office Supplies - Ergo Equipment/Furnishings -->	\$3,319	\$400	-\$2,919	100.00%	Ergonomic equipment - (1) Ergo Monitor Arms
	5220120	Office Supplies - Electronic Supplies -->	650	650	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	150	150	0	0.00%	Printing
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800		<u>Misc Supplies (Budget)</u>	<u>\$8,590</u>	<u>\$7,237</u>	<u>-\$1,353</u>	<u>-15.75%</u>	
	5220827	Misc Supplies - Household Supplies -->	150	150	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	8,440	7,087	-1,353	-16.03%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		<u>EQUIPMENT OTHER (Total Budget)</u>	<u>\$0</u>	<u>\$1,180</u>	<u>\$1,180</u>	<u>100.00%</u>	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$1,180	\$1,180	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		<u>LVA Computer Equipment (Budget Only)</u>	<u>\$3,200</u>	<u>\$0</u>	<u>-\$3,200</u>	<u>-100.00%</u>	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
		Services and Supplies (5200000 series) Total	<u>\$49,474</u>	<u>\$46,744</u>	<u>-\$2,730</u>	<u>-5.52%</u>	
		Total Direct Operating Cost	<u>\$103,667</u>	<u>\$118,009</u>	<u>\$14,342</u>	<u>13.83%</u>	

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Stinson Beach Library (STB) - Fund Center #5400065000

		Designated Cost Center	Cost Center #	FTE		
		Stinson Beach Library	5400065100	0.64		
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes
Acct#	(Exp Line)	Account Name				
<b>5100000</b>		<b><u>SALARIES &amp; EMPLOYEE BENEFITS</u></b>				
5110110		<u>SALARIES - REGULAR STAFF</u>	\$31,921	\$33,477	\$1,556	4.87% STB Staff FTE = 0.64
5110200		<u>SALARIES -EXTRA HIRE/SPEC. APPT (Budget)</u>	<u>\$7,396</u>	<u>\$7,766</u>	<u>\$370</u>	<u>5.00%</u> Extra -Hire Usage
	5110210	Extra -Hire -->	7,396	7,766	370	5.00% STB - incl add'l 12hrs EH
	5110220	Special Appointments -->	0	0	0	0.00% Special Appt Contract
5110313		HOLIDAY PAY	\$0	\$0	\$0	0.00% County Paid Holiday
5110326		OTHER - HOLIDAYS BANKED	\$0	\$0	\$0	0.00%
5110319		<u>SALARIES - OTHER SHIFT DIFFERENTIAL</u>	<u>\$4,004</u>	<u>\$4,004</u>	<u>\$0</u>	<u>0.00%</u>
		Shift Differential Pay	4,004	4,004	0	0.00%
5120100		<u>OVERTIME-REGULAR (Budget)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
	5120110	Overtime-Regular Staff -->	0	0	0	0.00%
5130510		BENEFITS-CO. RETIRE CONTRIB TIER I	\$5,678	\$5,838	\$160	2.82% Retirement Costs
5130525		RETIREE HEALTH	\$1,810	\$2,009	\$199	10.99% Retirement Health Costs
5130530		RETIREMENT POB - MISC	\$1,220	\$1,255	\$35	2.87% County POB Payments
5130640		BENEFITS-UNUSED FRINGE BENEFITS	\$0	\$0	\$0	0.00% Unused Fringe Cash Back
5140115		OTHER EMPLOYER EXP-COMPENSATION INS	\$1,082	\$175	-\$907	-83.83% Workers Compensation
5140125		OTHER EMPLOYER EXP-OTHER EXPENSES	\$5,377	\$6,618	\$1,241	23.08% Employer's Share of Employee's Fringe Benefits Costs
5140140		OTHER EMPLOYER EXP-SOC SEC/MEDICARE	\$463	\$485	\$22	4.75% Medicare Cost
		<b>Salaries and Benefits (5100000 series) Total</b>	<b>\$58,951</b>	<b>\$61,627</b>	<b>\$2,676</b>	<b>4.54%</b>
<b>5200000</b>		<b><u>SERVICES &amp; SUPPLIES</u></b>				
5210100		<u>PROFESSIONAL SERVICES (Budget)</u>	<u>\$6,900</u>	<u>\$7,120</u>	<u>\$220</u>	<u>3.19%</u>
	5210120	Professional Services - Other -->	6,900	7,120	220	3.19% Janitorial Svcs(\$5,460)+(2) Spring Cleaning(\$1,660)
5210700		<u>Communications Services (Budget)</u>	<u>\$675</u>	<u>\$675</u>	<u>\$0</u>	<u>0.00%</u>
	5210715	Communications Services - Land Lines	675	675	0	0.00% Telephone Usage

MARIN COUNTY FREE LIBRARY (FUND #20300, BA #5400)  
 FY 2008-09 APPROVED Baseline Budget  
 Stinson Beach Library (STB) - Fund Center #5400065000

		Designated Cost Center	Cost Center #	FTE			
		Stinson Beach Library	5400065100	0.64			
Budgeted Level	*Highlighted* SAP	FY 07/08 Modified Budget	REQUESTED BASELINE BDGT FY 08/09	Requested FY 08/09 Baseline Bdgt Increment/Reduc.	% of Change Modified FY 07/08 Vs. Req'd FY 08/09	Notes	
SAP Acct#	Acct# (Exp Line)	Account Name					
5210800		Utilities (Budget)	\$5,000	\$5,000	\$0	0.00%	
	5210810	Utilities-Electricity -->	5,000	5,000	0	0.00%	PG&E and Propane Gas (INV & STB) + Propane Tank Rental (STB)
5210900		MAINTENANCE & REPAIR SVCS EQUIP (Budget)	\$950	\$950	\$0	0.00%	
	5210935	Maint & Repair Svcs- Office Equipment -->	950	950	0	0.00%	Sentry Alert (\$800)+Equip Repairs(\$150)
5211100		MAINT & REPAIR SVCS -LAND & BLDG (Budget)	\$500	\$500	\$0	0.00%	Co. Building & Landscape Maintenance Costs+ Minor Constructions
	5211140	Maint & Repair Svcs (Building) - Other -->	500	500	0	0.00%	Minor Repairs & Constructions
5211200		RENT & OPERATING LEASES (Budget)	\$32,244	\$34,550	\$2,306	7.15%	
	5211270	Rent & Operating Leases-Office Space -->	32,244	34,550	2,306	7.15%	Albert K. Engel-Montly Rent
5211400		TRAVEL EXP (Budget)	\$185	\$185	\$0	0.00%	Employee Mileage & Meals Expenses (Local Mileage Only)
	5211460	Travel - Other -->	185	185	0	0.00%	Employee Reimb. Expenses
5211600		Countywide Dues & Memberships (Budget)	\$6,593	\$7,105	\$512	7.77%	MarNet's JPA Annual Membership Charge
	5211620	Consortium Membership Fees -->	6,593	7,105	512	7.77%	
5220100		OFFICE SUPPLIES (Budget)	\$1,852	\$1,852	\$0	0.00%	
	5220110	Office Supplies -->	1,000	1,000	0	0.00%	Office Supplies
	5220120	Office Supplies - Electronic Supplies -->	650	650	0	0.00%	Computer Parts & Staff Printer Toners (exc. Print Mgmt toners)
	5220125	Office Supplies - Printing Supplies -->	150	150	0	0.00%	Printing
	5220146	Office Supplies - Postage -->	52	52	0	0.00%	Postage
5220800		Misc Supplies (Budget)	\$9,379	\$7,333	-\$2,046	-21.81%	
	5220827	Misc Supplies - Household Supplies -->	200	200	0	0.00%	Restroom supplies (paper towels, cleaning supplies,etc)
	5220830	Misc Supplies - Educational Materials & A/Vs -->	9,179	7,133	-2,046	-22.29%	Combined Materials Budget (Incr. Central Collection Develop.)
	5220831	Misc Supplies - Friends Books & A/Vs Materials-->	0	0	0	0.00%	Pass-thru acct: Friends Groups' Book & A/V Purchases (\$0)
5220900		EQUIPMENT OTHER (Total Budget)	\$0	\$580	\$580	100.00%	
	5220917	Equipment Other-Misc Technology Purchases	\$0	\$580	\$580	100.00%	Misc. Equipment (handheld scanners, FS monitors, etc) (Pg T-1)
5230083		LVA Computer Equipment (Budget Only)	\$5,050	\$1,600	-\$3,450	-68.32%	Per TSA's Technology Replacement Plan FY08/09 (Pg T-1)
		Services and Supplies (5200000 series) Total	\$69,328	\$67,450	-\$1,878	-2.71%	
		Total Direct Operating Cost	\$128,279	\$129,077	\$798	0.62%	